AR20914-L: Learn How to Set Up and Manage Teams and Projects in A360 and A360 Collaboration for Revit

Amrita Bajwa
Practice Technology Manager - West
https://www.linkedin.com/in/amritabajwa

AR23960-L Repeat: Learn How to Set Up and Manage Teams and Projects in A360 and A360 Collaboration for Revit

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Presenters

Amrita Bajwa

JACOBS®

Adam Peter

AUTODESK

Class summary

In this class, we will **create a project** in A360 cloud-based collaboration service. We will learn how to invite project contributors. We will review the differences **between project contributors and team members**, and we'll change rights to demonstrate the differences. Once the project is set up on A360, we will learn how to host a **cloud Revit software model** on the A360 project we created. We will also review added features, such as **publishing to A360** and the Communicator. At the end of the class, you will be able to host Revit software models to the cloud for projects, **communicate** with the project team effectively, and invite the team to contribute to the desired project. This session features Collaboration for Revit, A360, and A360 Team. AIA Approved

Key learning objectives

At the end of this class, you will be able to:

- Learn how to create projects in A360
- Learn how to invite and manage team members
- Learn how to convert a Revit model to a cloud Revit model
- Learn how to publish models for the A360 viewer

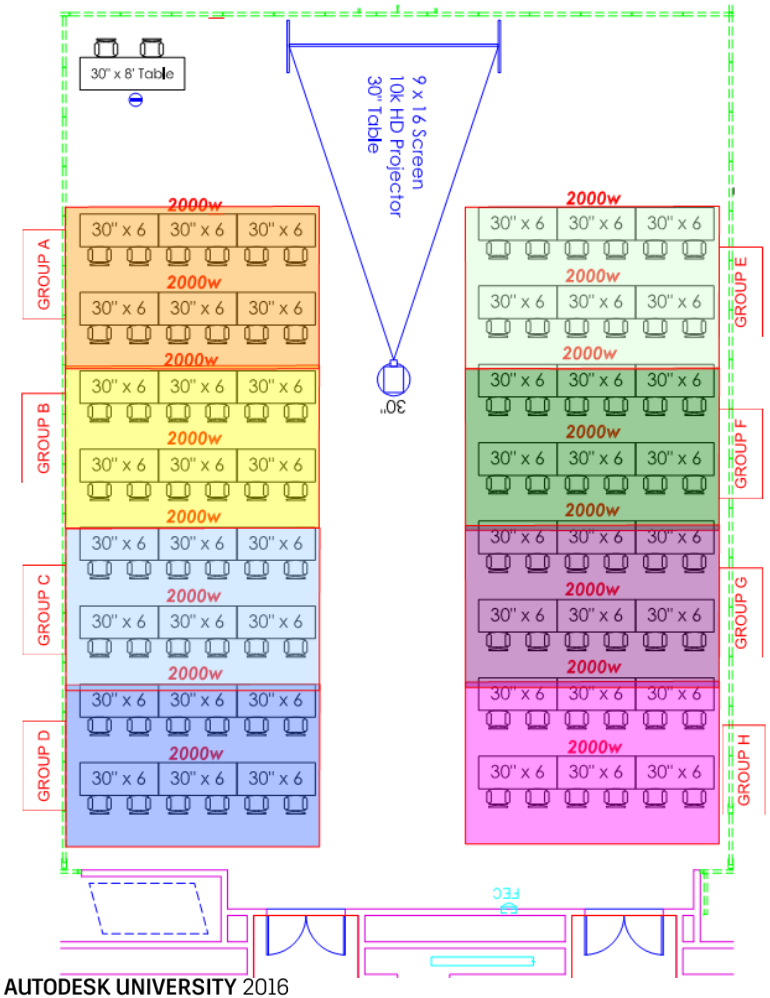
STATS WITH C4R

- First Project in March 2015
  - Design-Build
  - Contributed to 10% savings of contract value
- At Jacobs:
  - 25+offices
  - 5+countries
  - 40+projects
  - 500+ users

KNOW WHO YOU ARE

INTRODUCE YOURSELF
TO THY NEIGHBOR

KNOW YOUR LAB ASSISTANT (AR20914-L)



ANTHONY VISCUSI

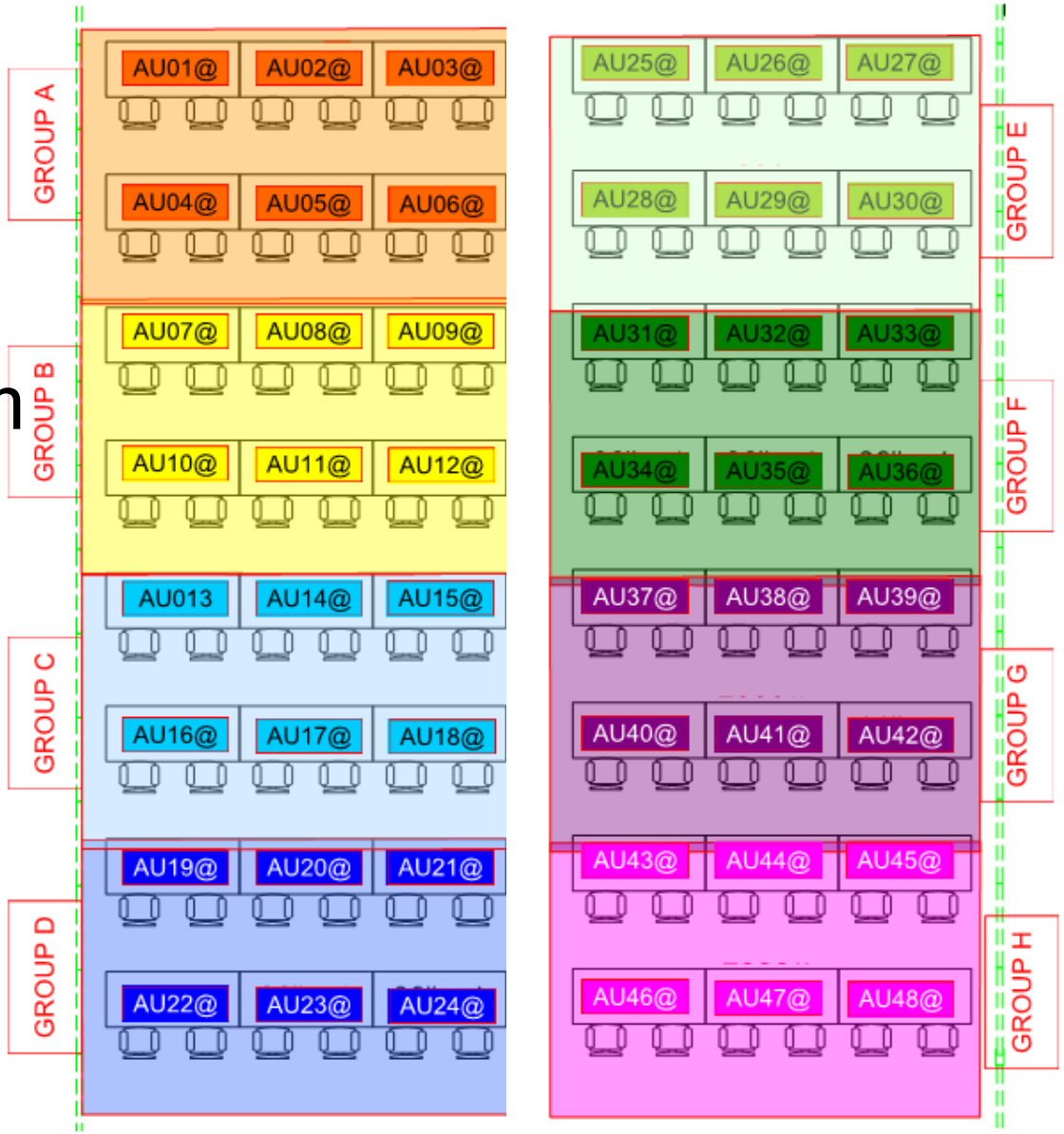
BLANCA GARCIA

KAL HOUHOU

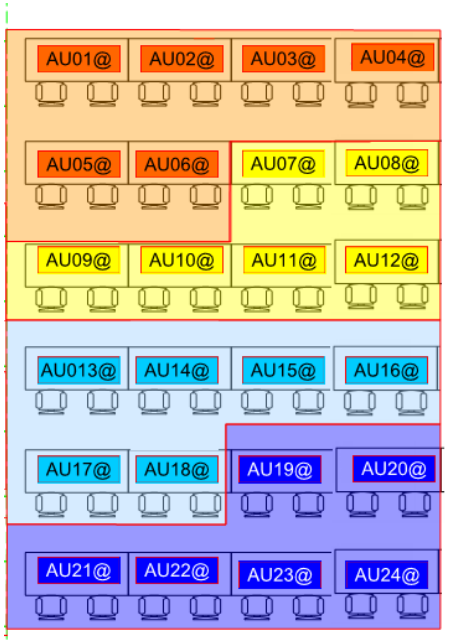
LOUIS HARRISON

LOG ON INFO (AR20914-L)

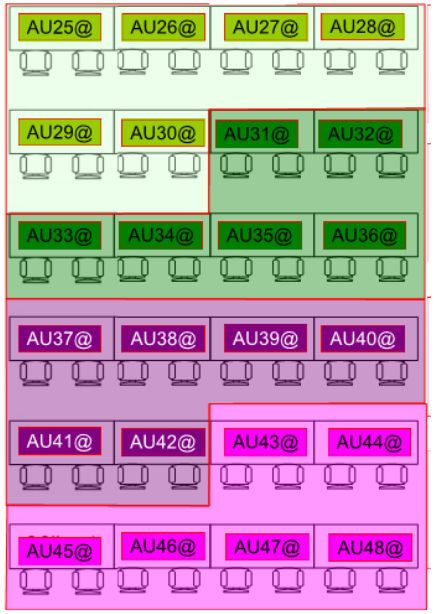
- Email logon is AU00@autodesk.com
- Password is **AutodeskU16**



KNOW YOUR LAB ASSISTANT (AR20960-L)



ADAM BRYSON



STEPHANIE ELLIOT

TJ FREED

LOUIS HARRISON

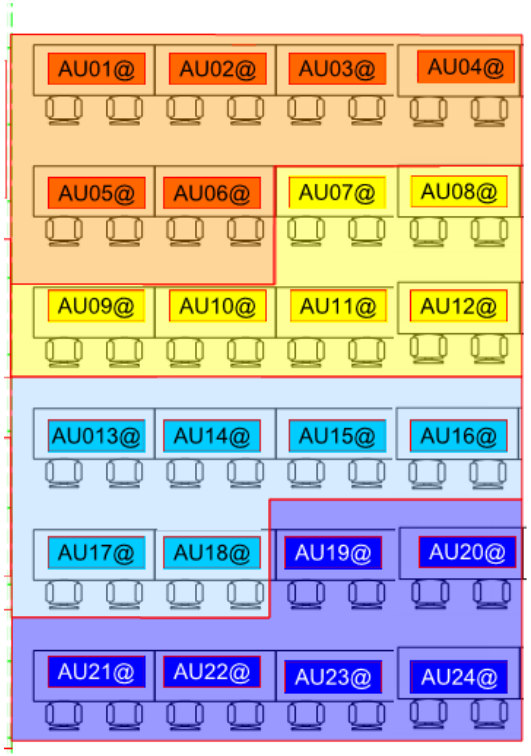
DEMO BREAKDOWN (AR20960-L)

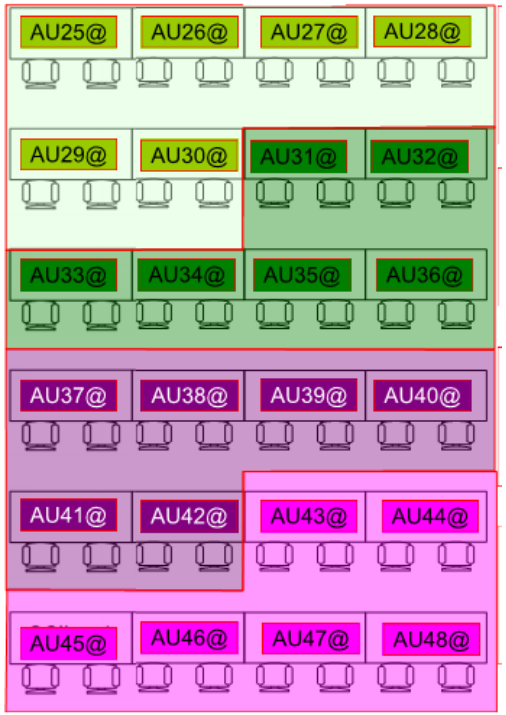
GROUP A

GROUP B

GROUP C

GROUP D





GROUP E

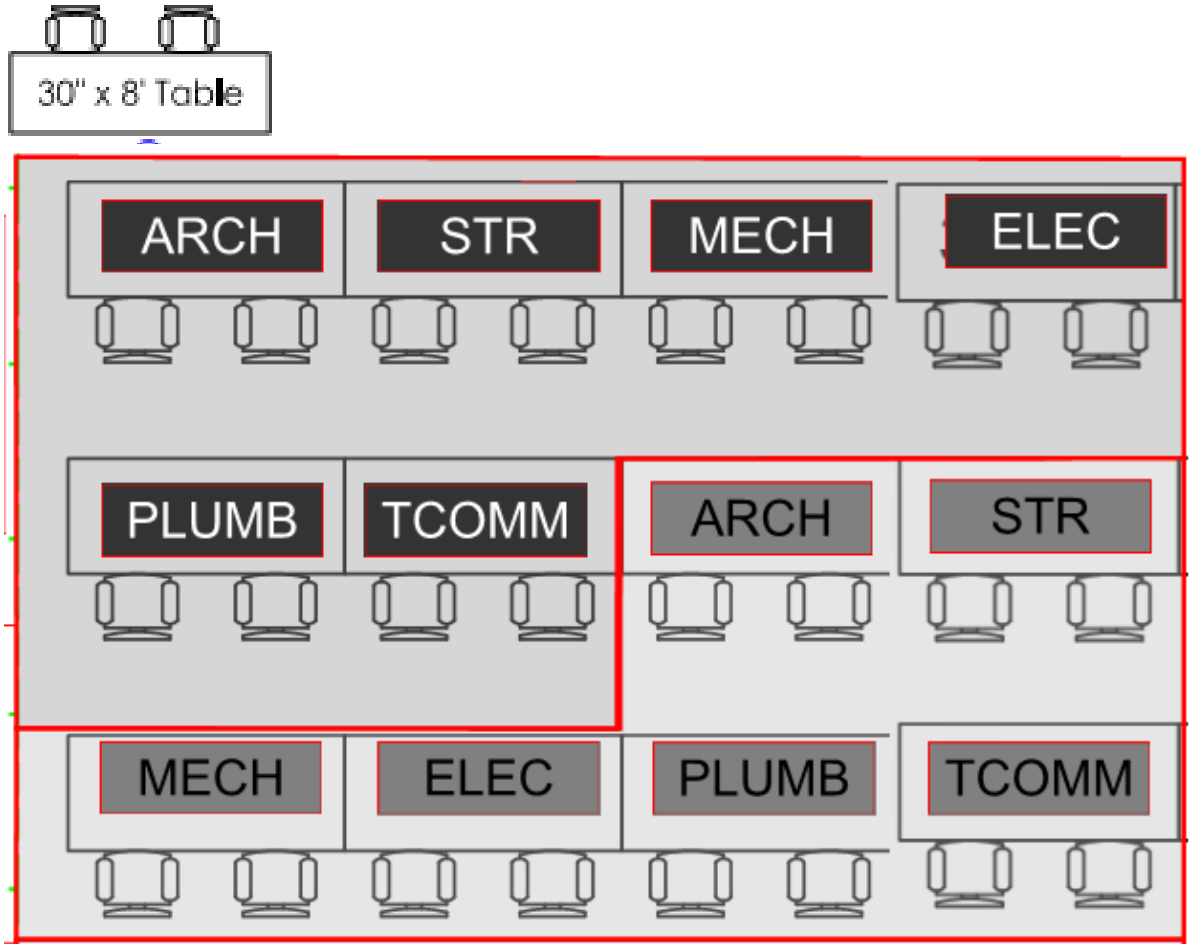
GROUP F

GROUP G

GROUP H

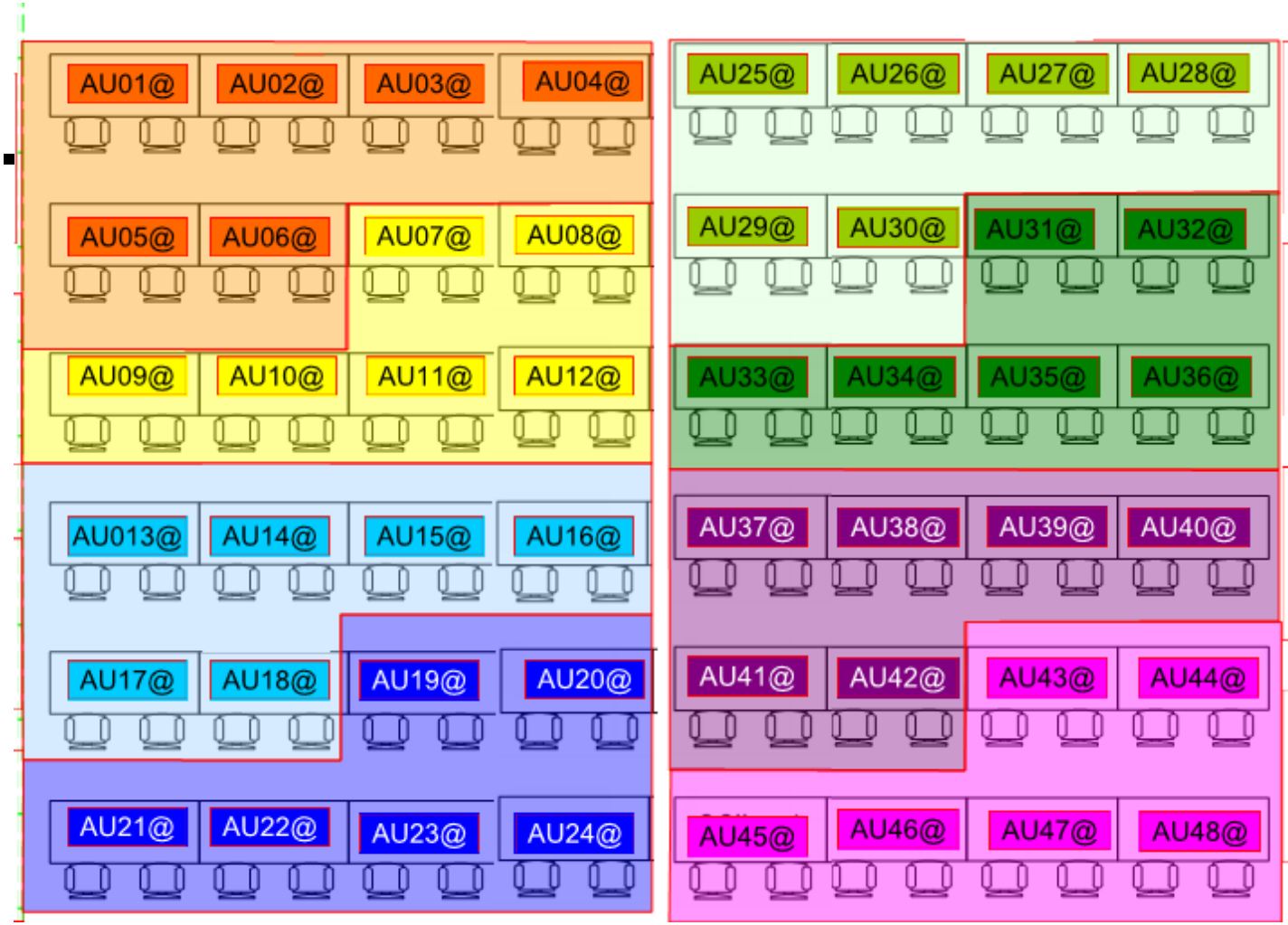
MODEL BREAKDOWN

- Know your model



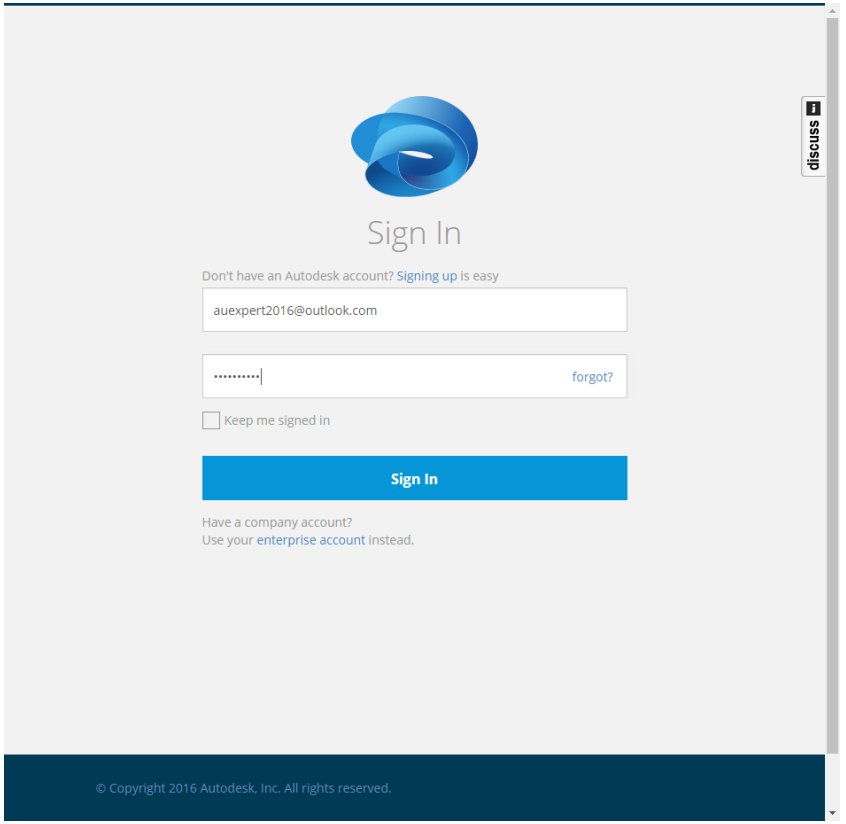
KNOW YOUR ID

- Email logon is **AU*00*@autodesk.com**
- Password is **AutodeskU16**

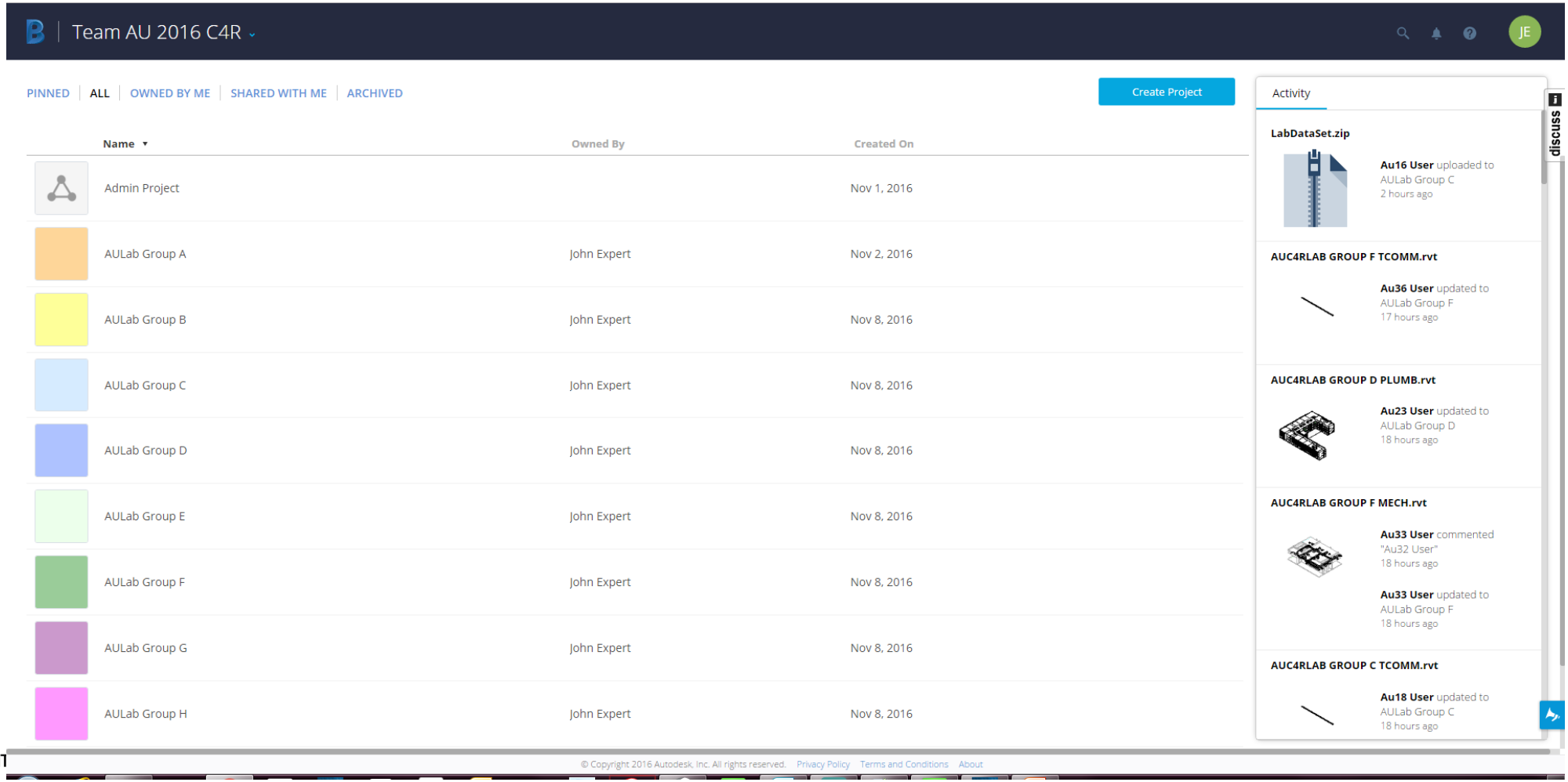


NAVIGATE TO A360

- https://outlook3643.autodesk360.com
- Sign in with **AU*00*@autodesk.com**
- Password is **AutodeskU16**

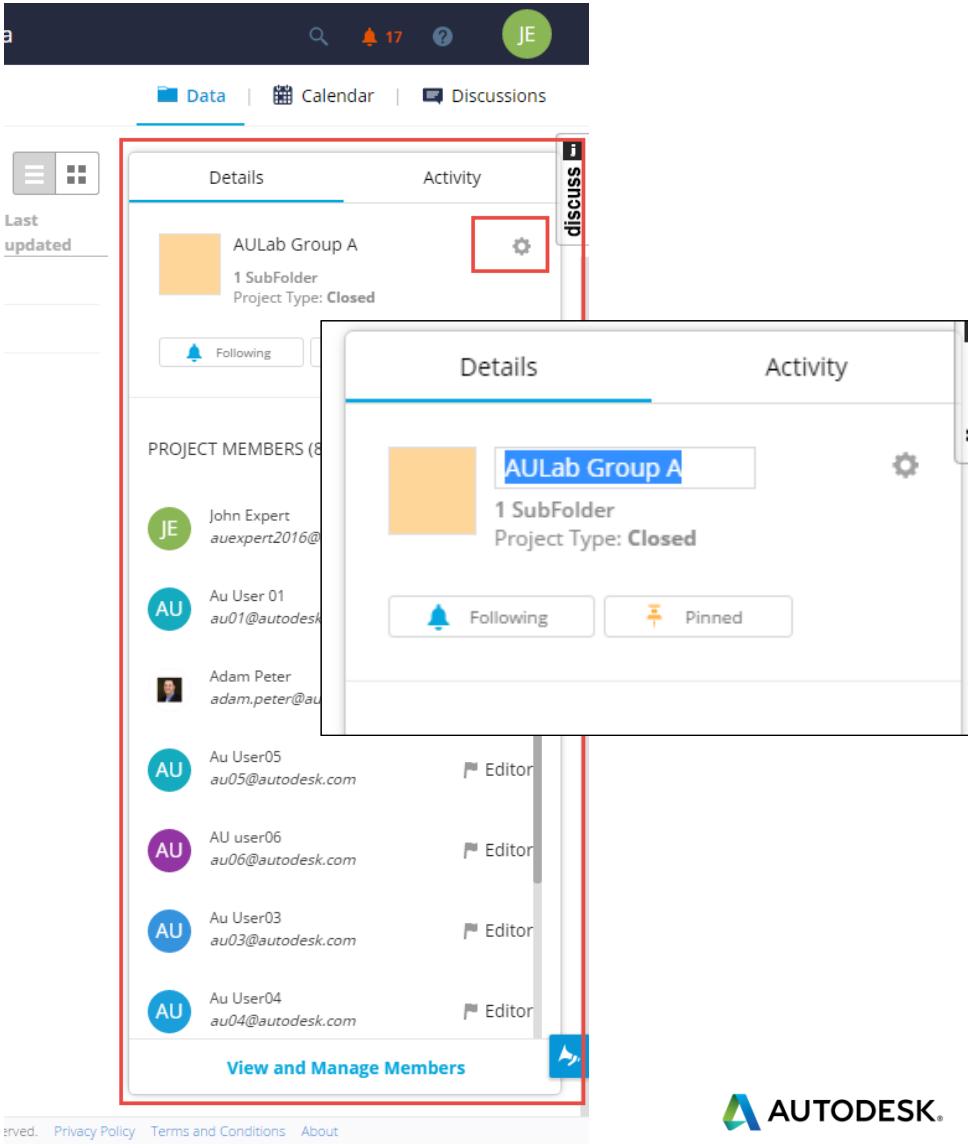


ACCESS THE PROJECT



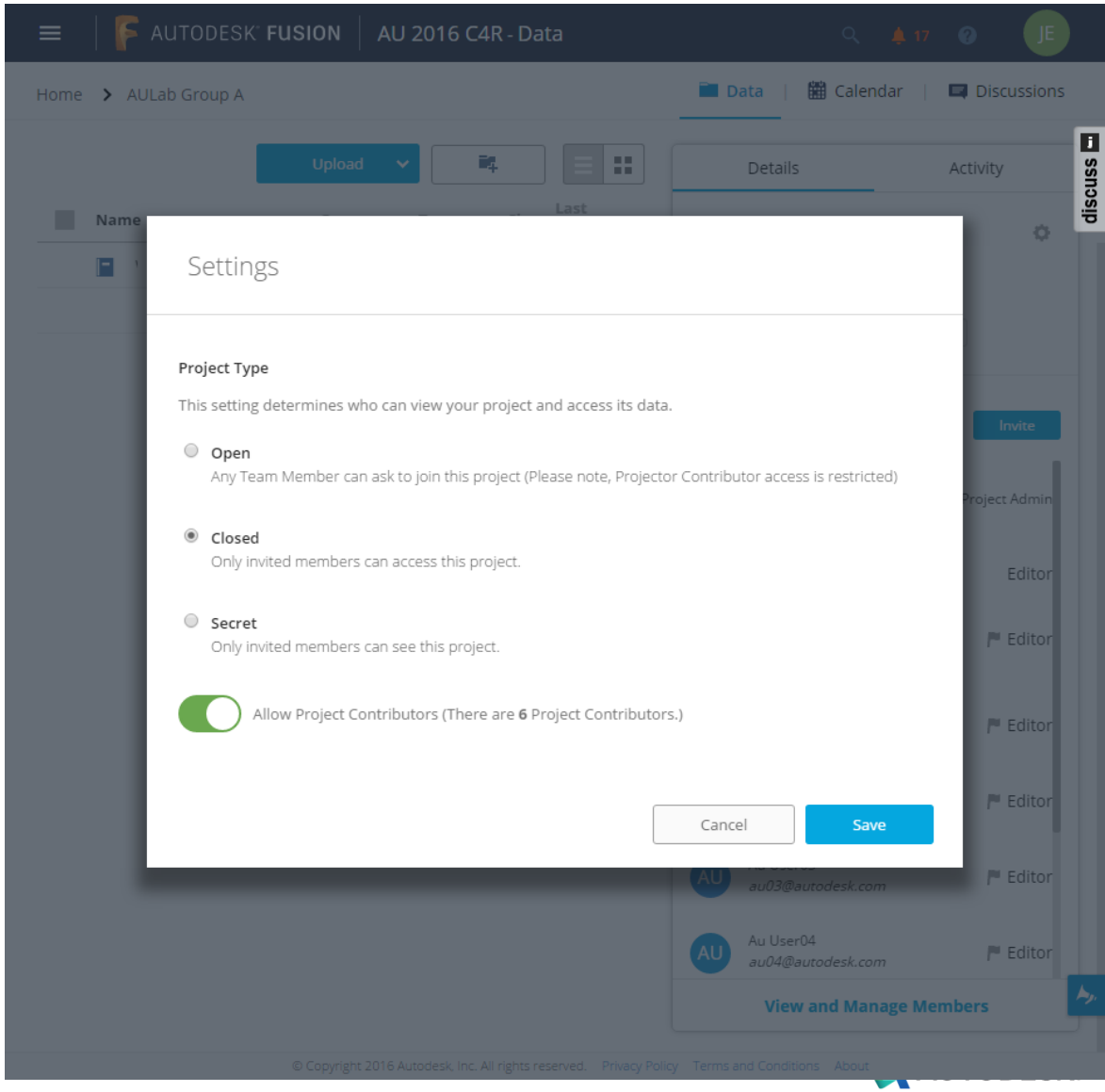
RENAME PROJECT

- Review right hand side
- Rename project



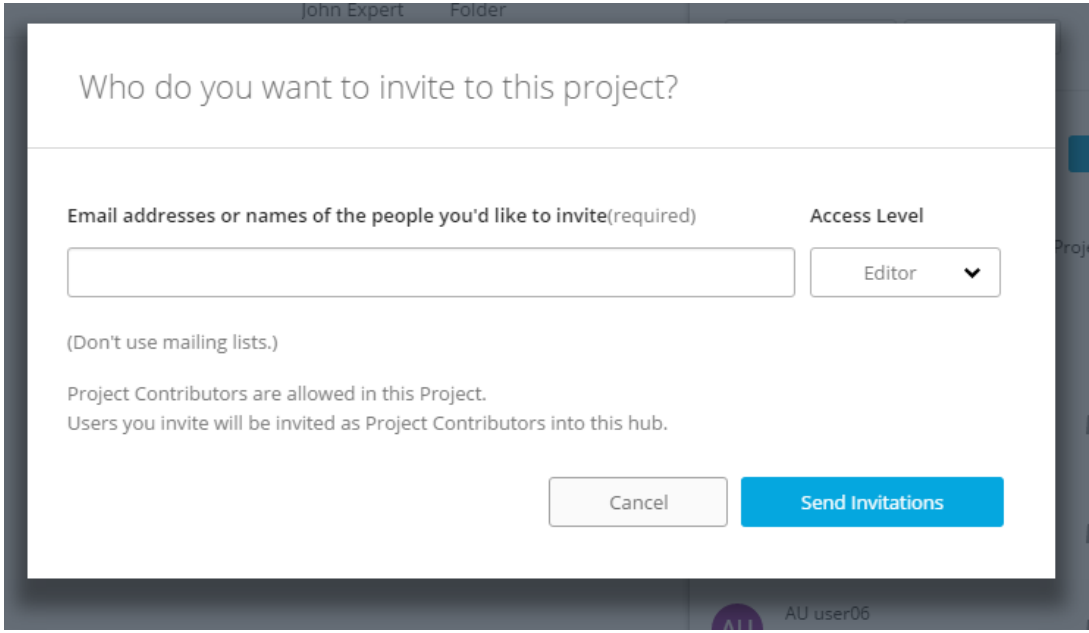
SETTINGS REVIEW

- Click on the gear to open this window.



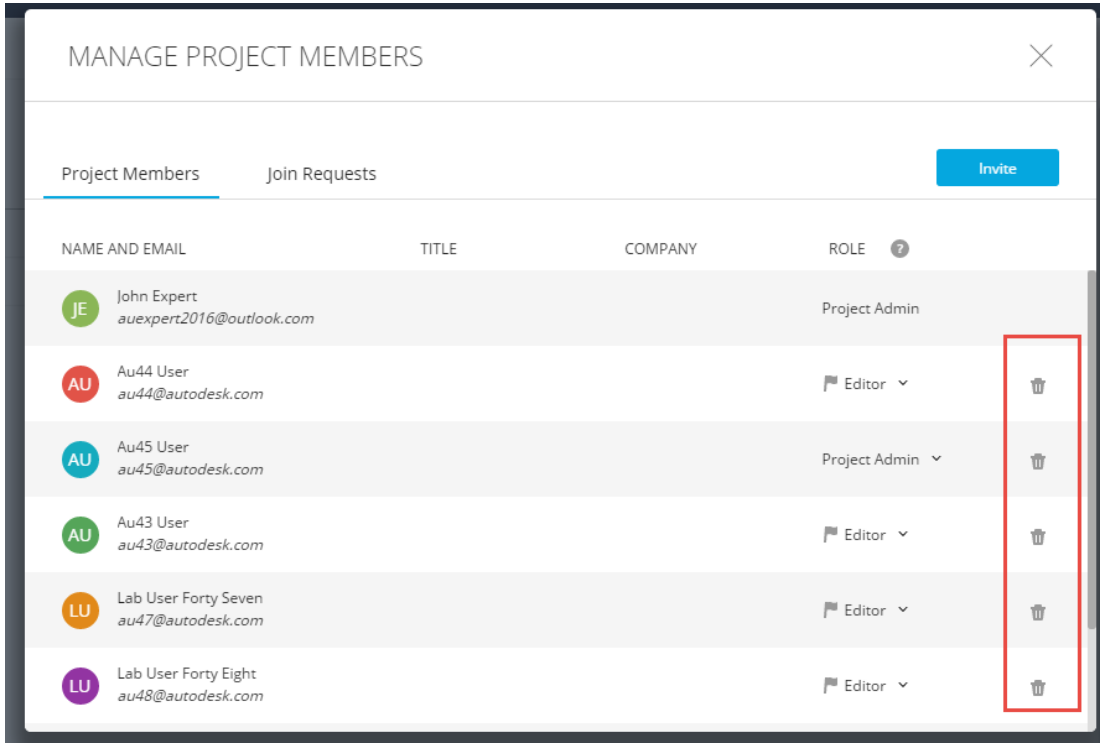
INVITE MEMBERS

- Invite your work email
- Hit Send



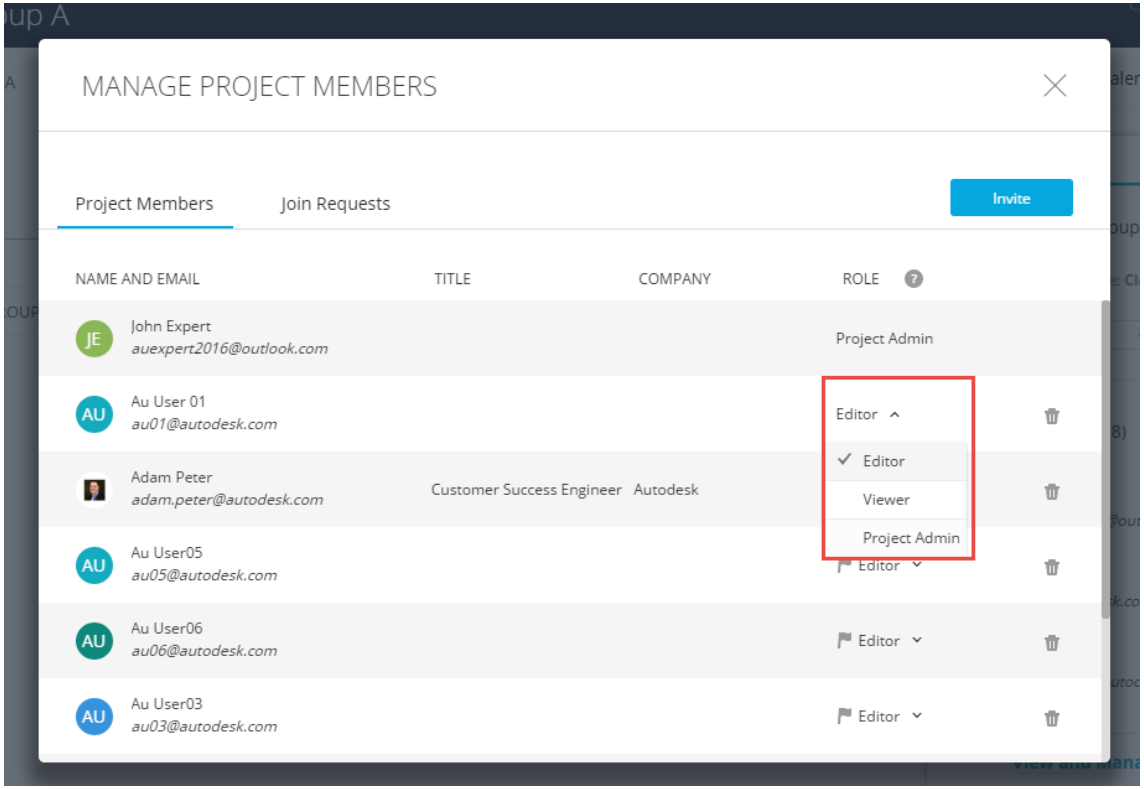
REMOVE MEMBERS

- Remove members from the project



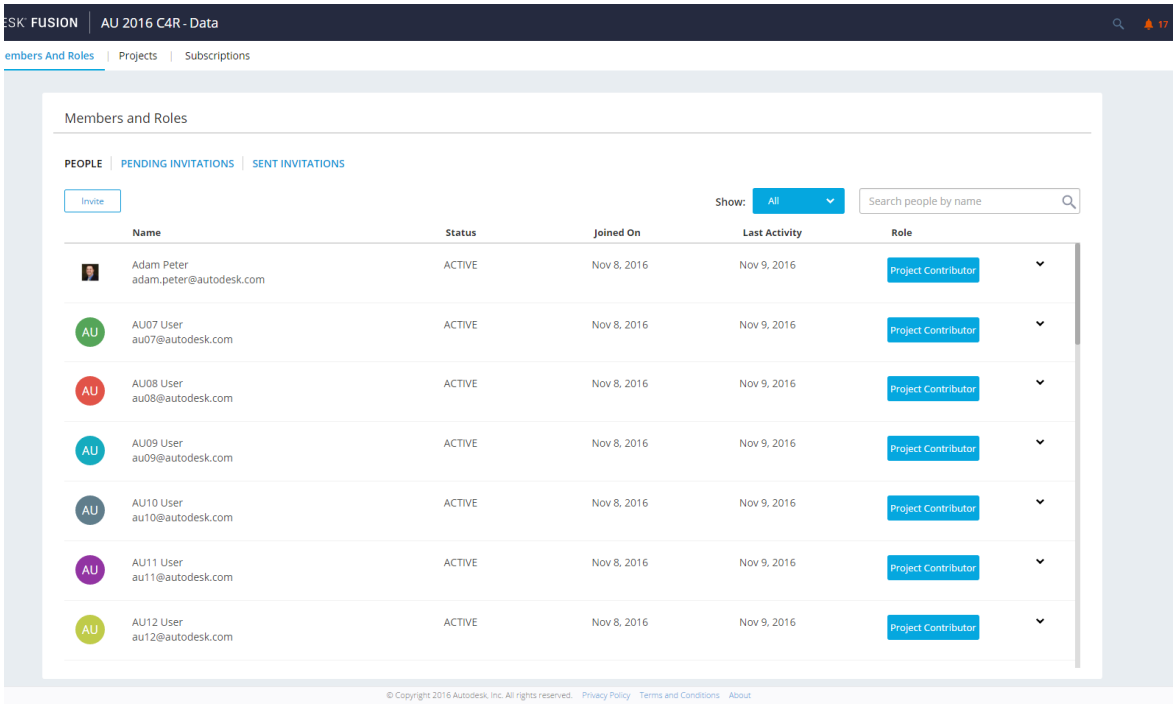
MANAGE PROJECT LEVEL MEMBERS AND ROLES

- Change user permissions in the PROJECT as Project Admin, Editor, or Viewer.



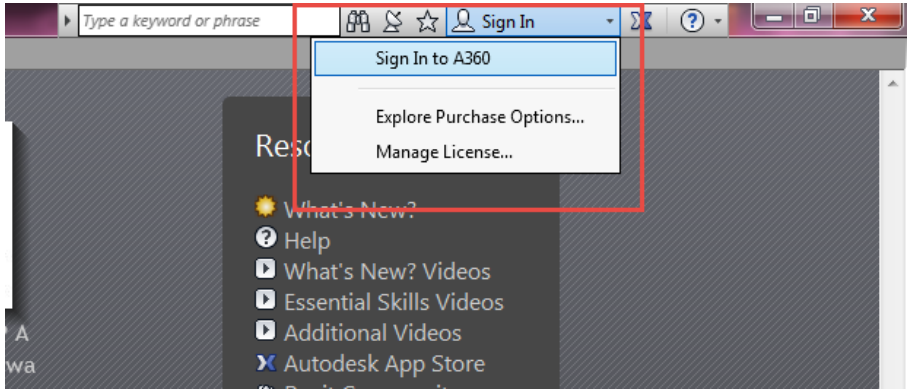
MANAGE HUB LEVEL MEMBERS AND ROLES

- Change user permissions on the HUB as Project Contributor or Team Member



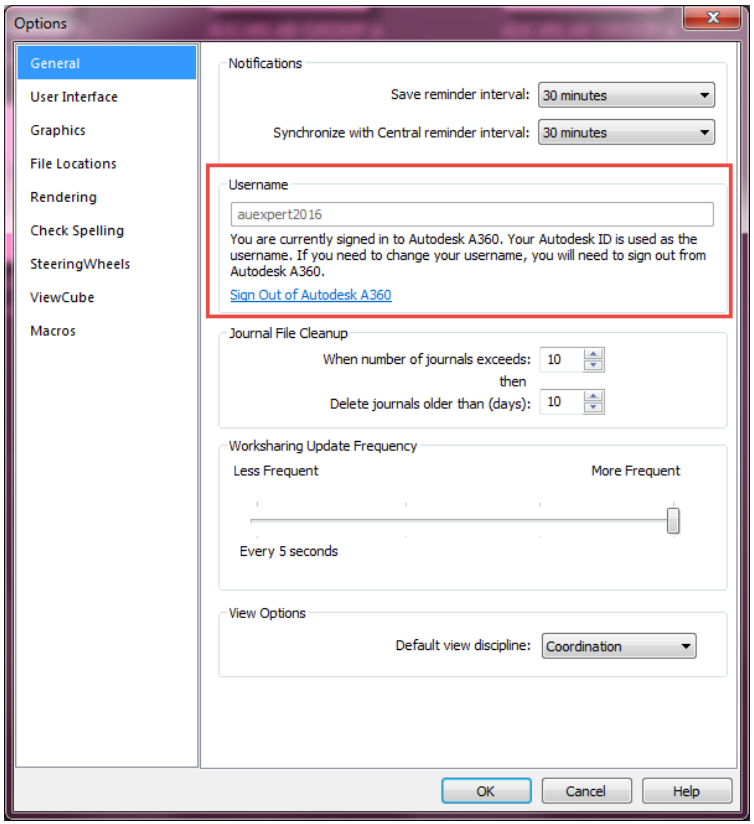
SIGN IN TO A360 FROM REVIT

- Use the same sign in as the A360 website
- Sign in with **AU*00*@autodesk.com**
- Password is **AutodeskU16**

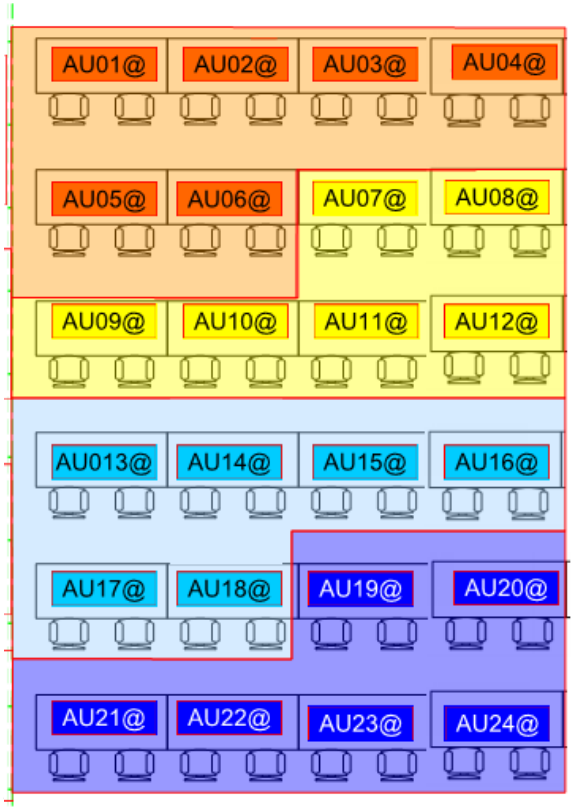


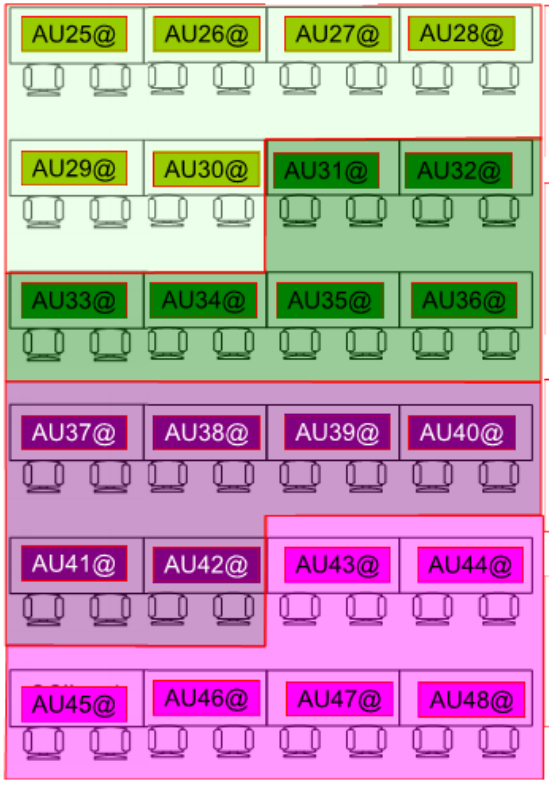
REVIT USER NAME

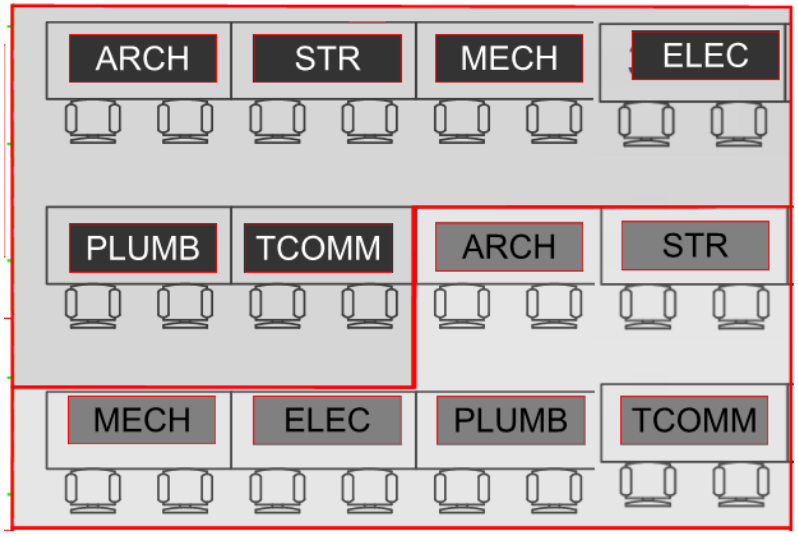
- Your user ID will change to match autodesk's sign in name.



MODEL BREAKDOWN



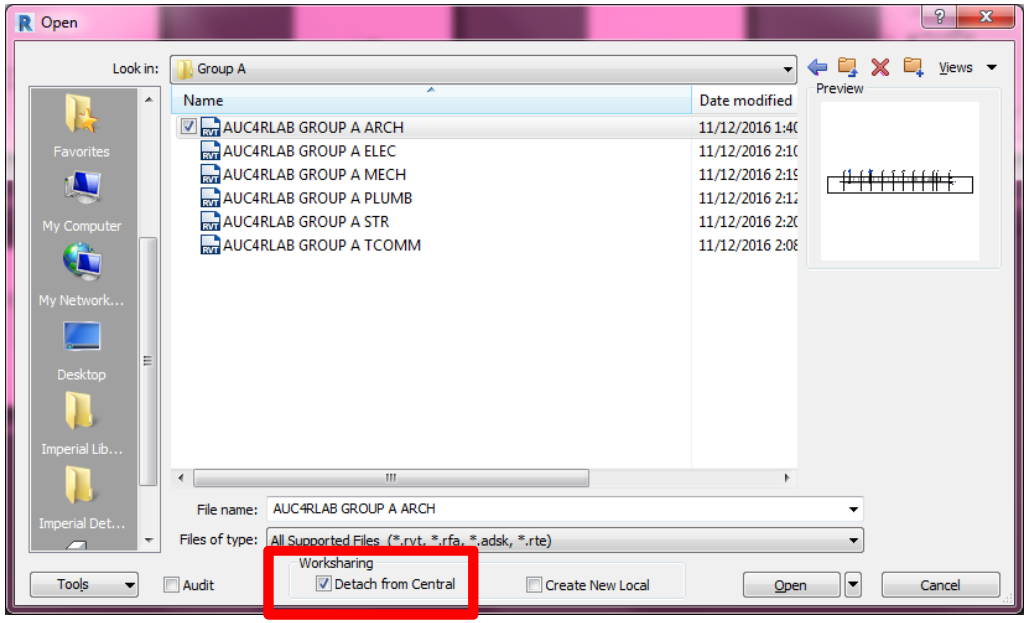




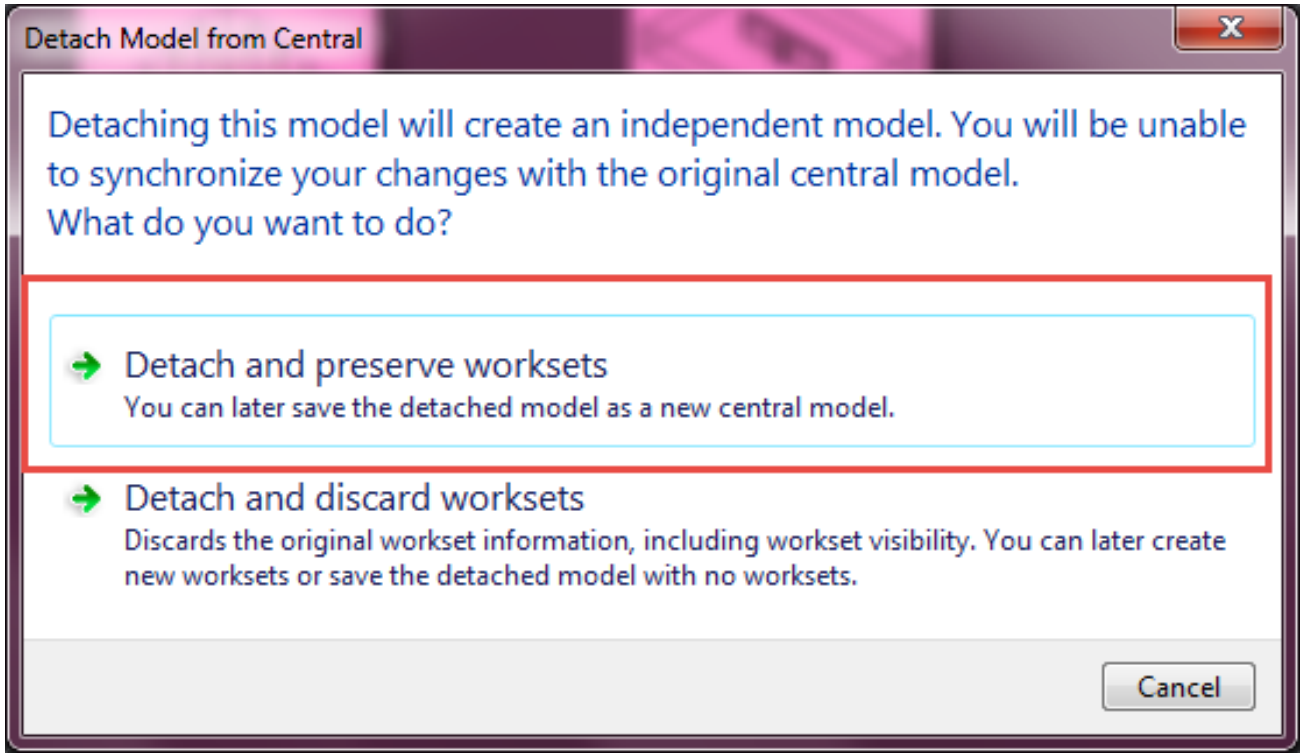
AUTODESK.

OPEN YOUR MODEL IN 2017

- Select your model
- Detach from Central

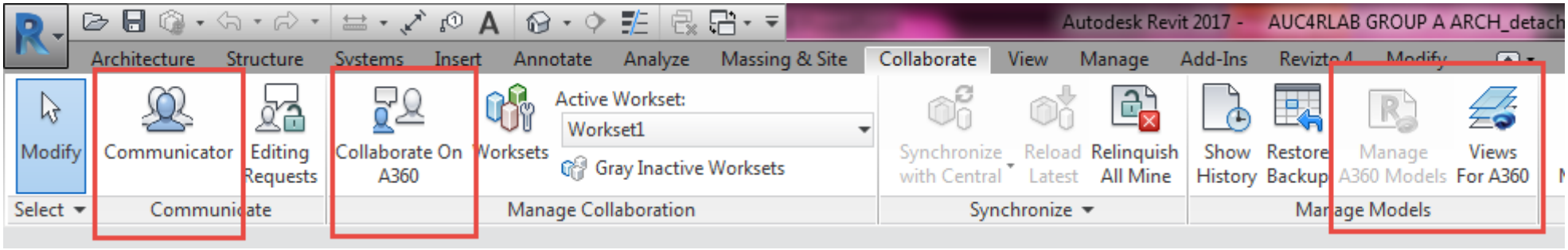


DETACH MODEL FROM CENTRAL



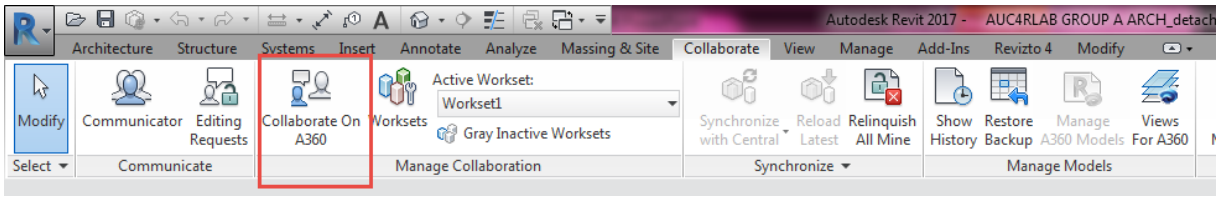
REVIEW NEW FEATURES IN REVIT WITH C4R

- COLLABORATE ON A360
- MANAGE
- PUBLISH
- COMMUNICATOR

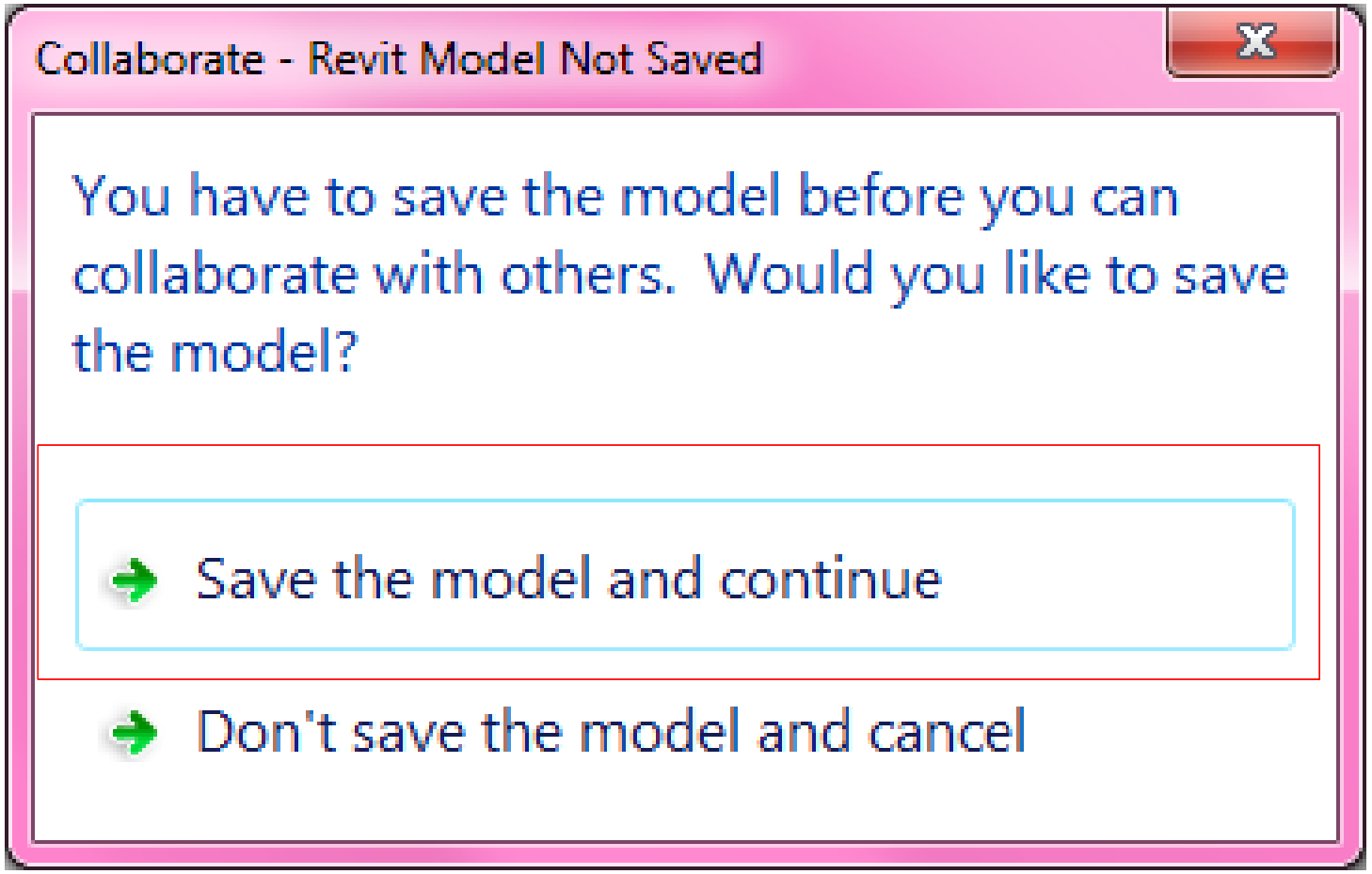


COLLABORATE THE MODEL

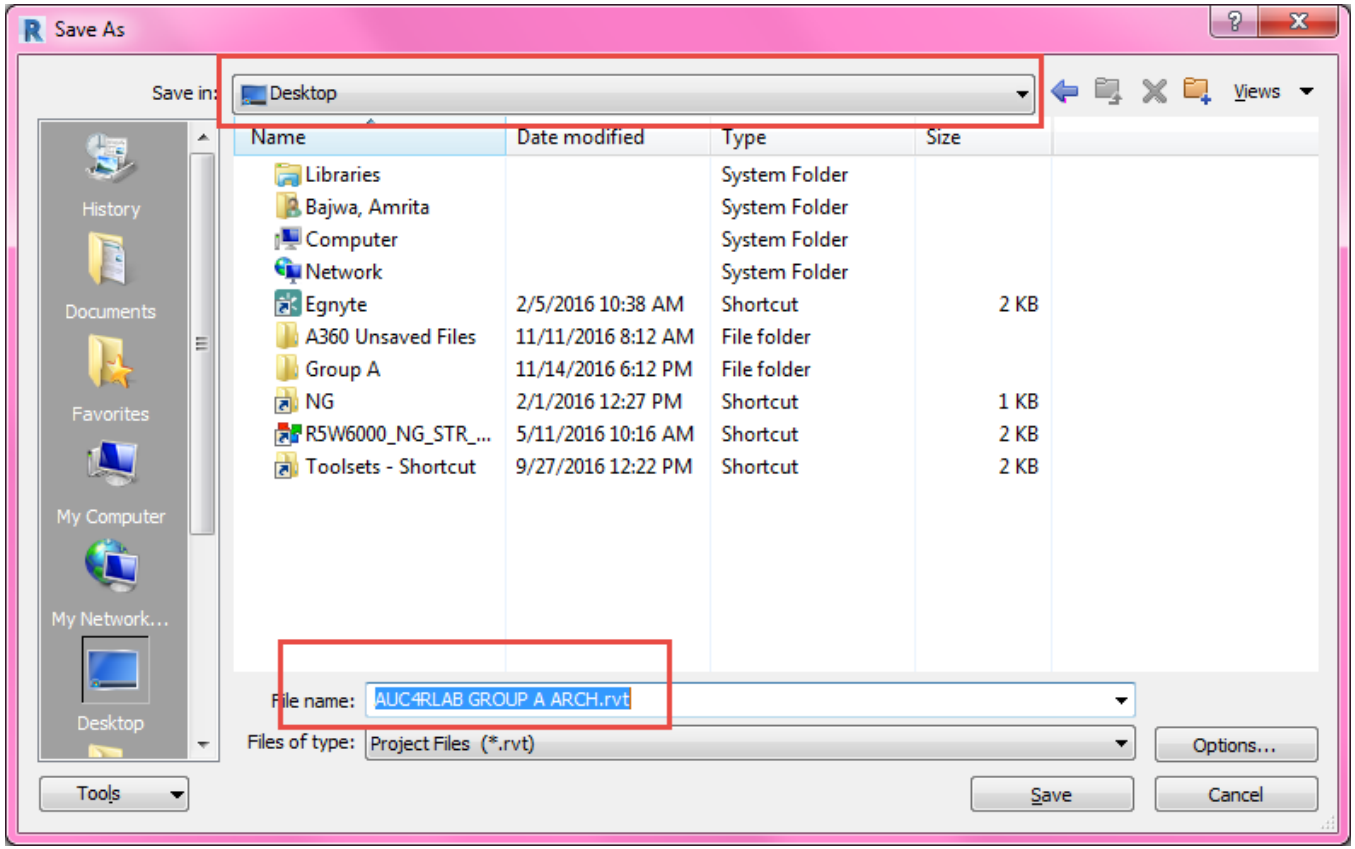
- Select Collaborate on A360



SAVE

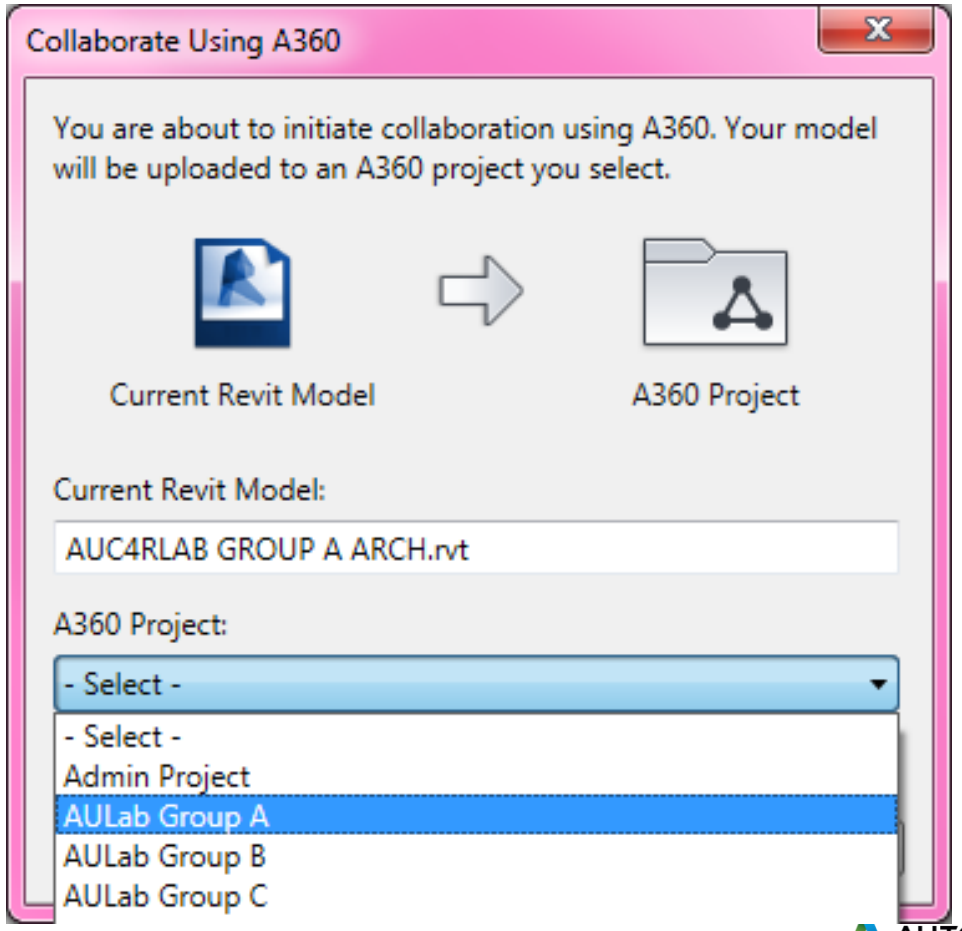

Collaborate - Revit Model Not Saved
You have to save the model before you can collaborate with others. Would you like to save the model?
Save the model and continue
Don't save the model and cancel

SAVE TO DESKTOP

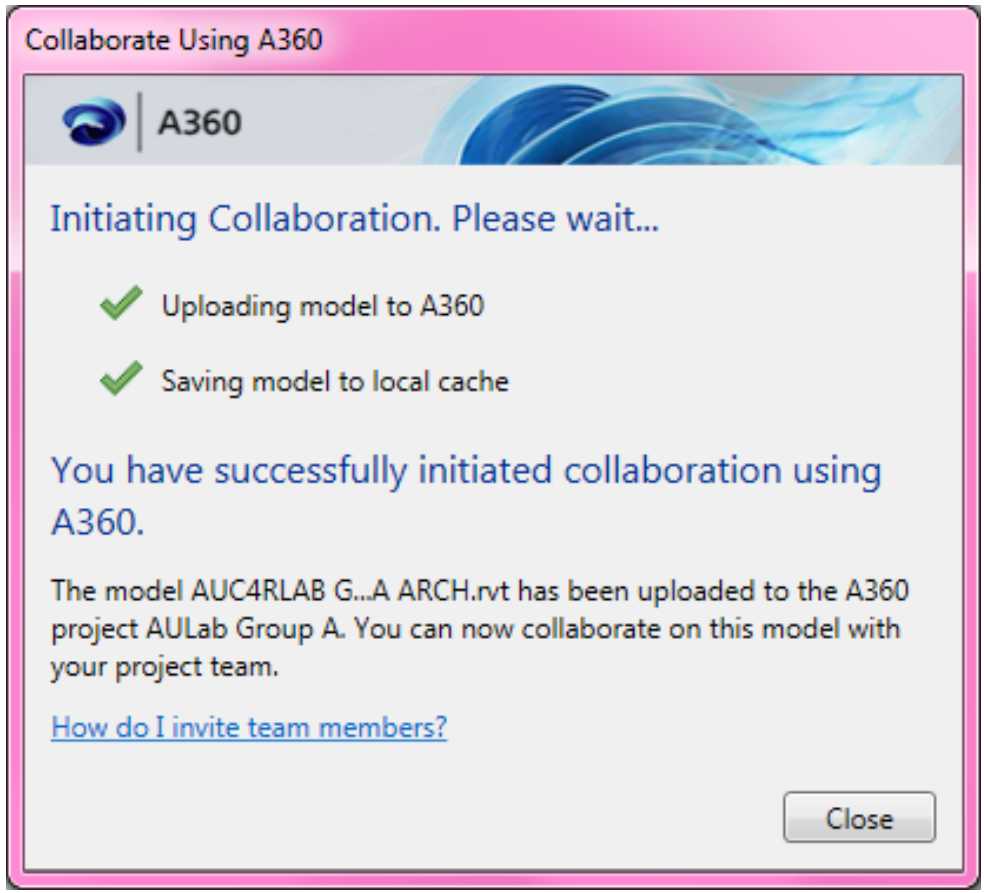


COLLABORATE USING A360

- Select your Group
- Hit Initiate

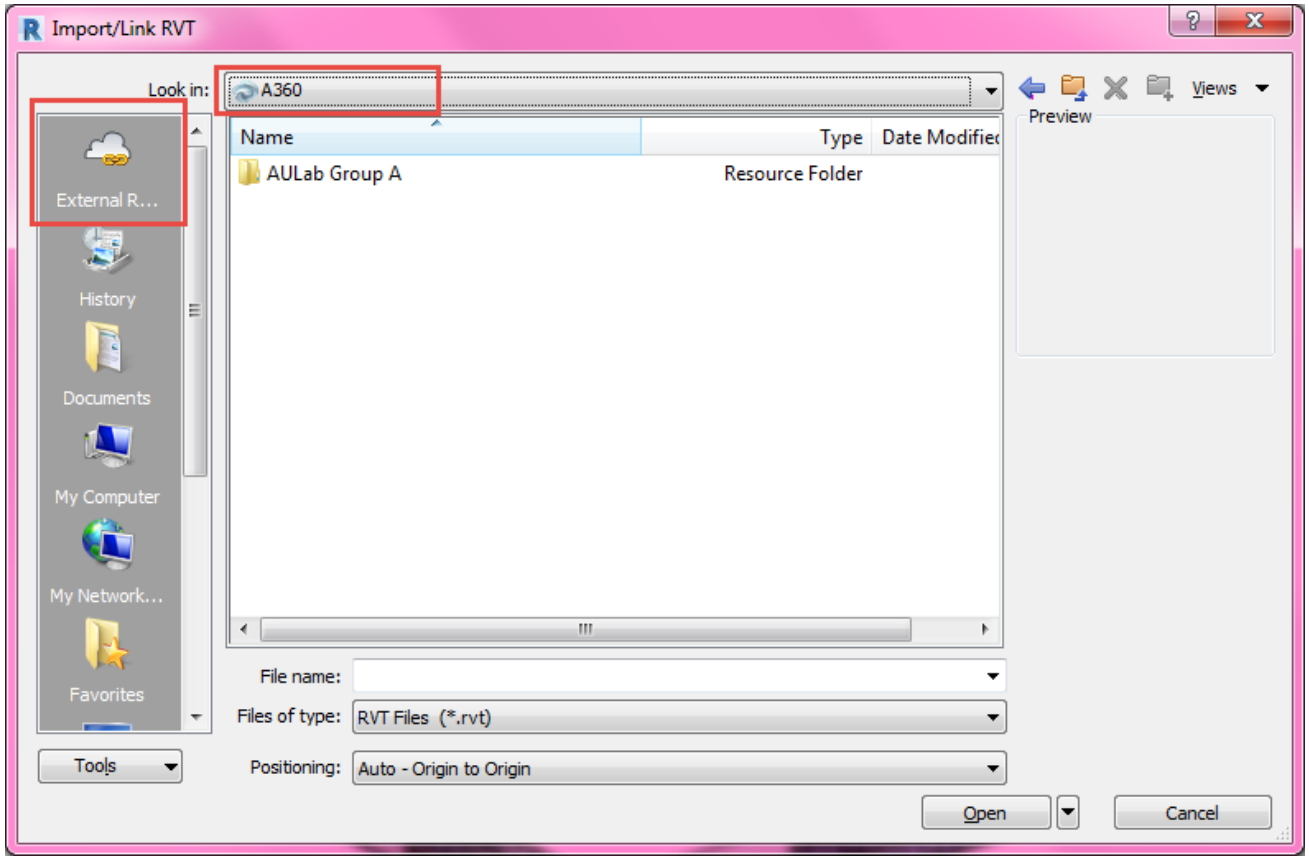


INITIATING COMPLETED



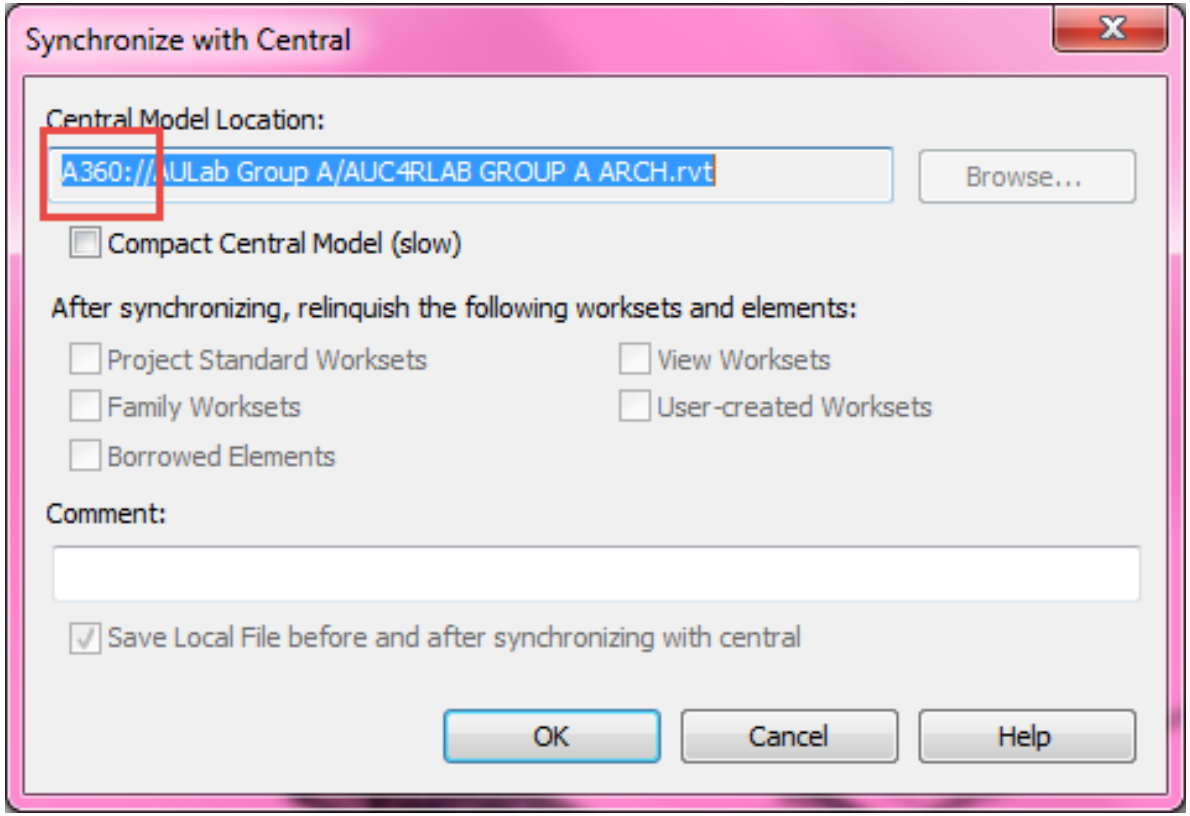
LINK IN A MODEL

- Go to External - A360 - *Group Folder*
- Select a link, any link

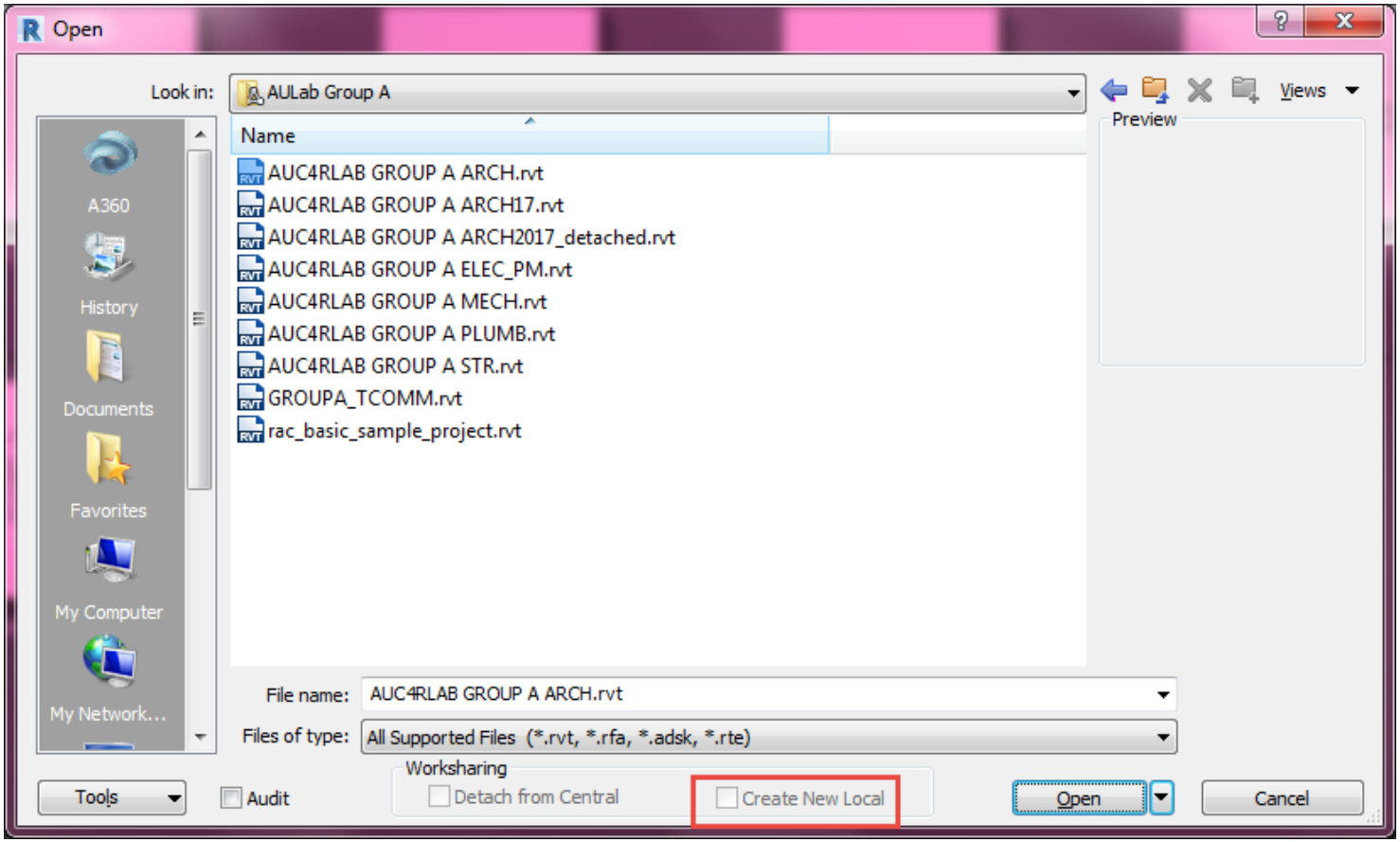


SYNC AND CLOSE

- Notice the Server Location
- Hit Ok
- Close the model



OPEN LOCAL FILE

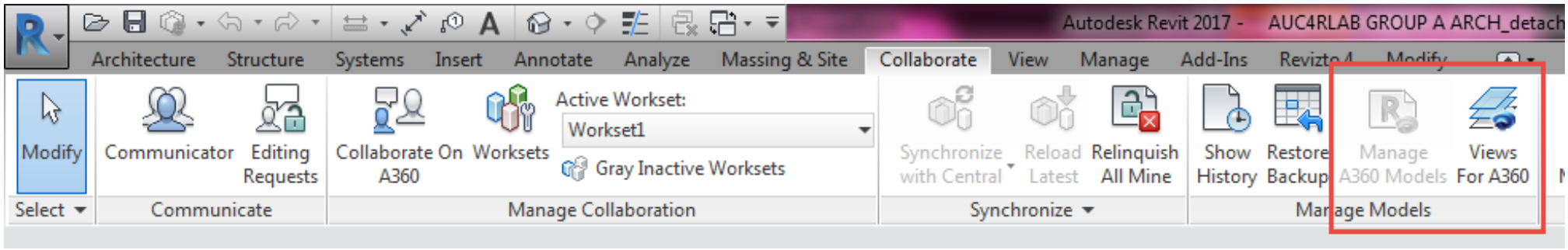


WHERE'S MY LOCAL?

- It's a secret.

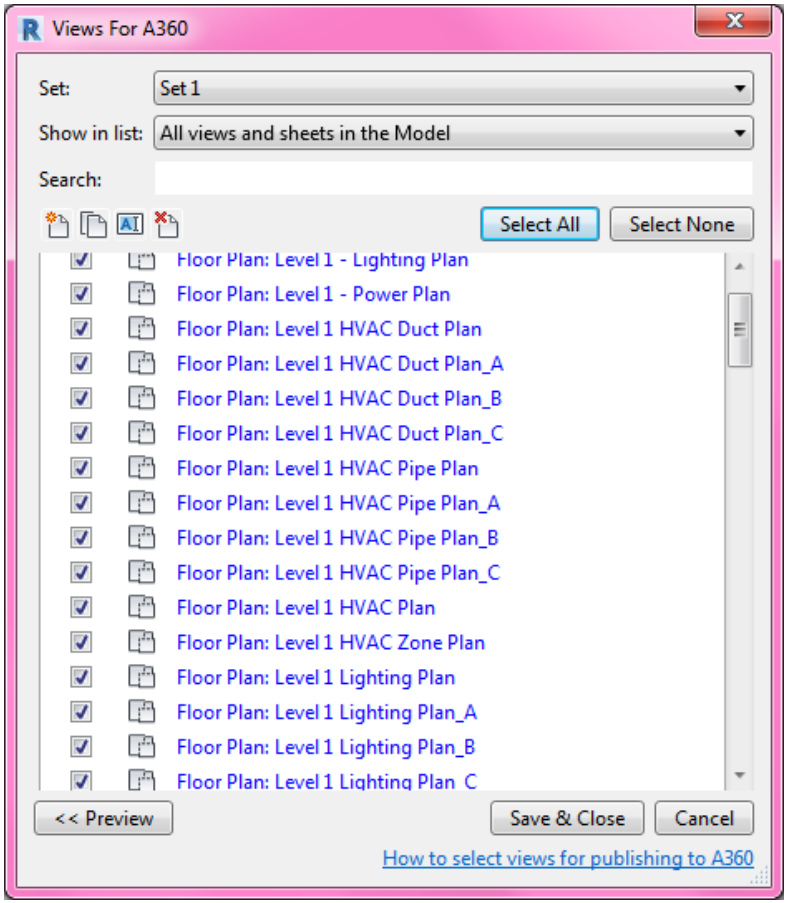
VIEWS

- Select Views for A360



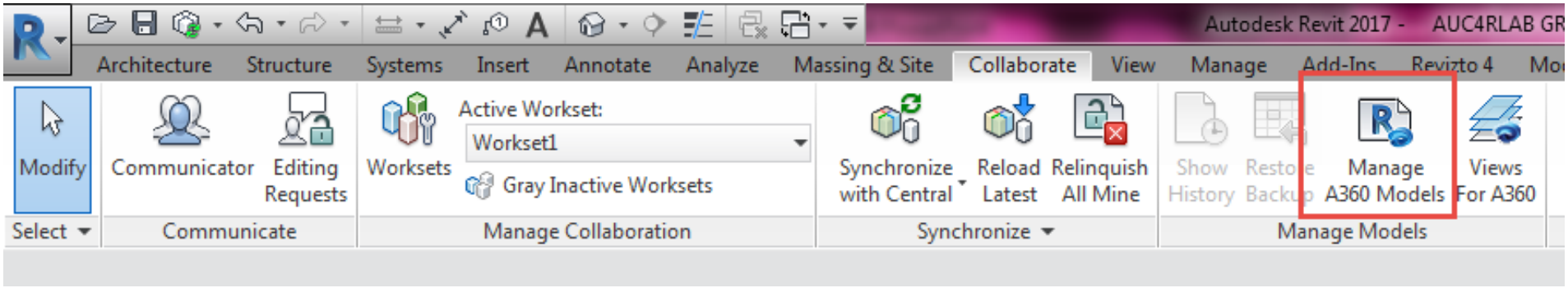
SELECT VIEWS TO PUBLISH

- Select 3D Views and Sheets
- Resembles Print Dialog Box



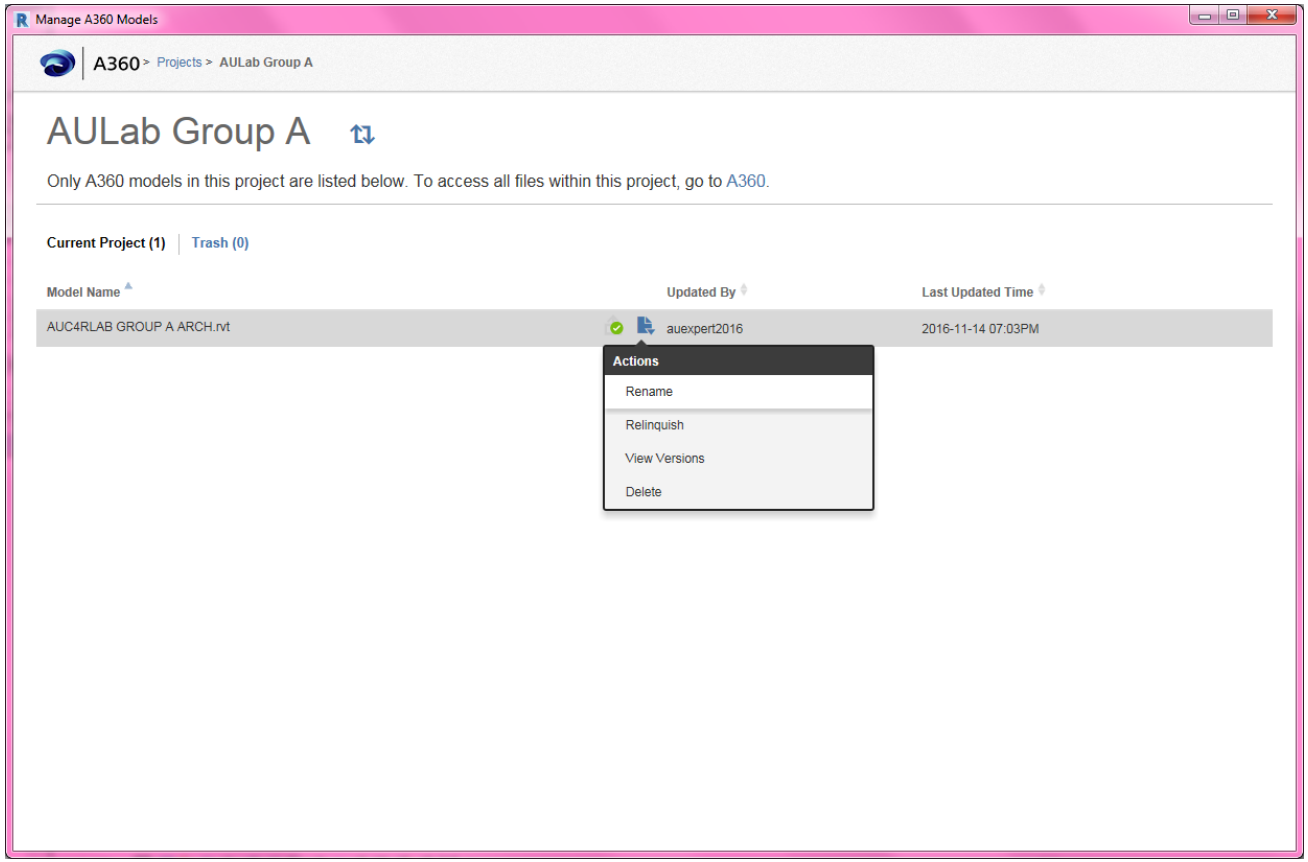
PUBLISH THE MODEL

- Select Manage



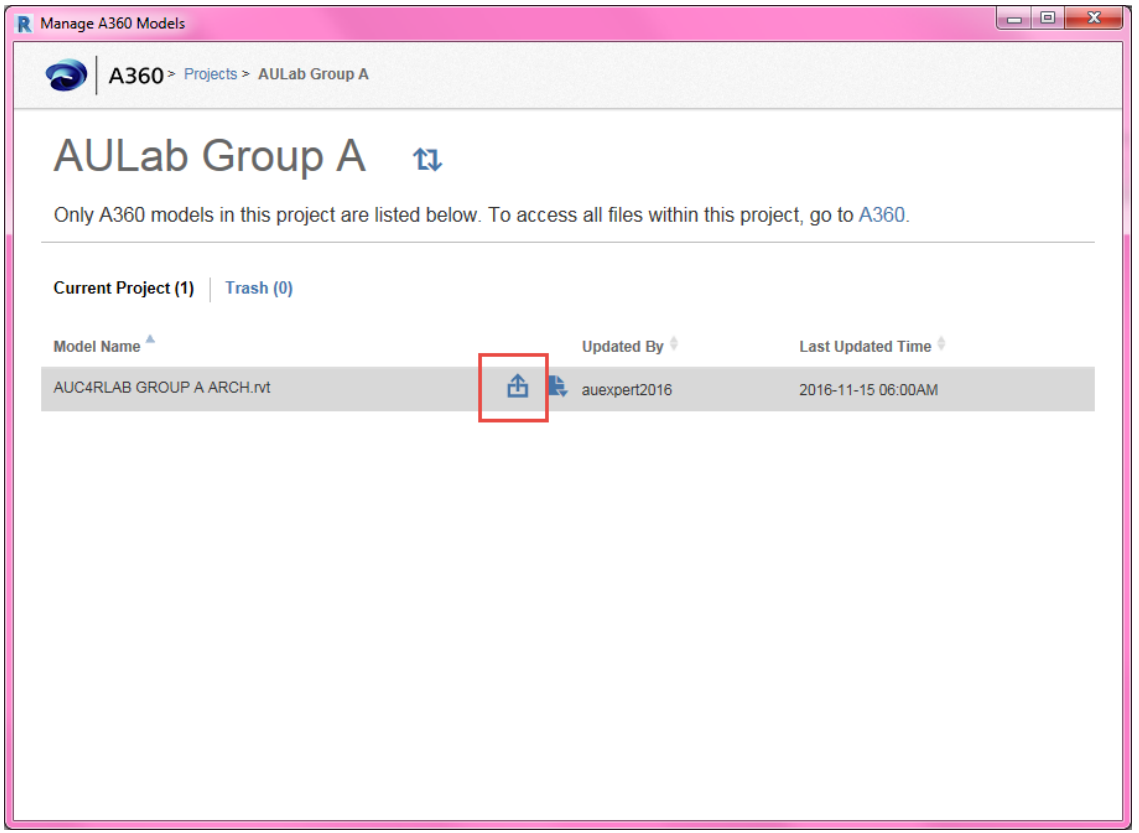
MODEL MANAGEMENT

- Review
- Publish other models from this window



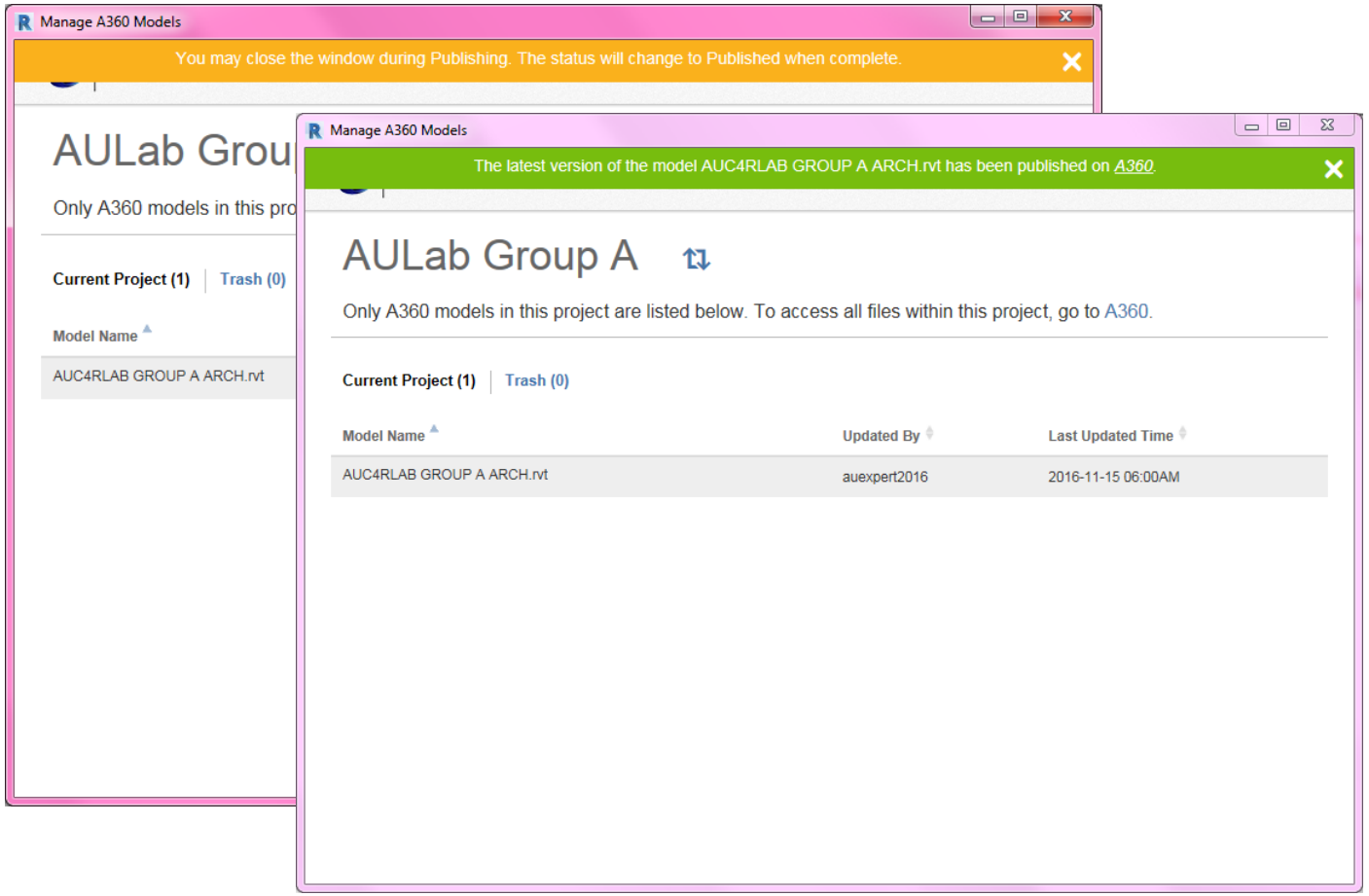
PUBLISH

- Publish to push the views to the cloud



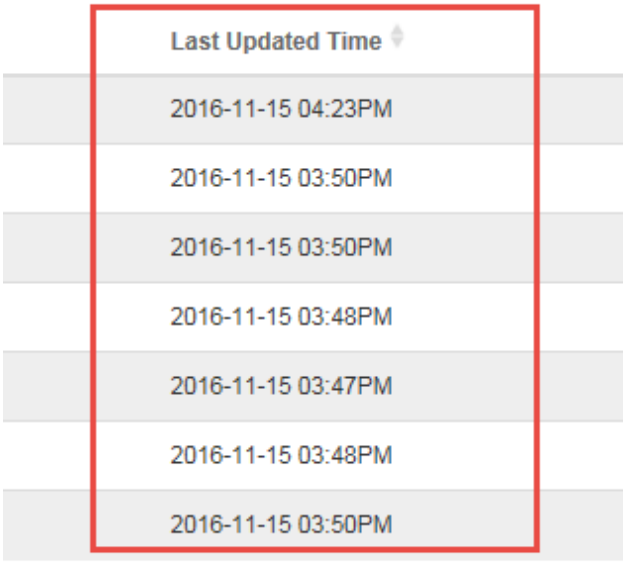
SELECT PUBLISH

PUBLISH COMPLETE

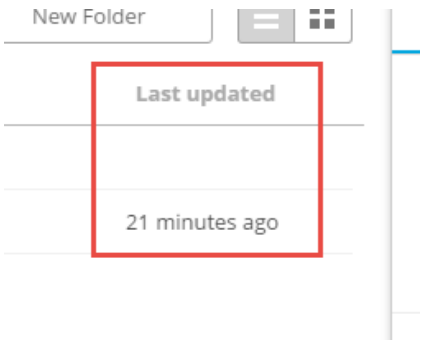


SYNC VS PUBLISH

SYNC

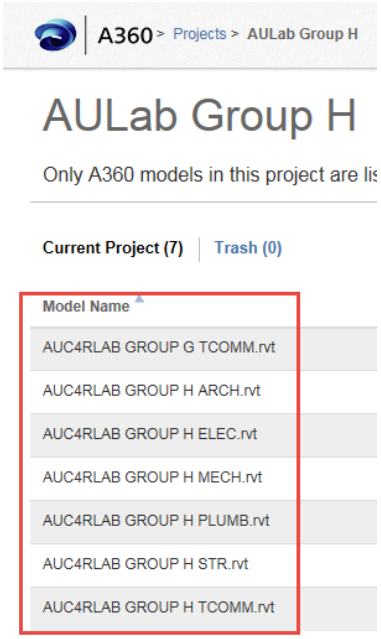


PUBLISH

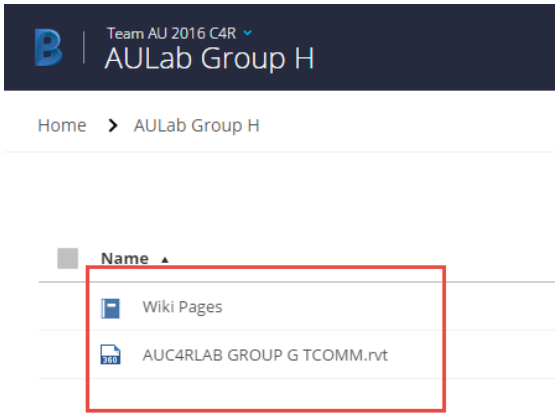


C4R VS A360

C4R

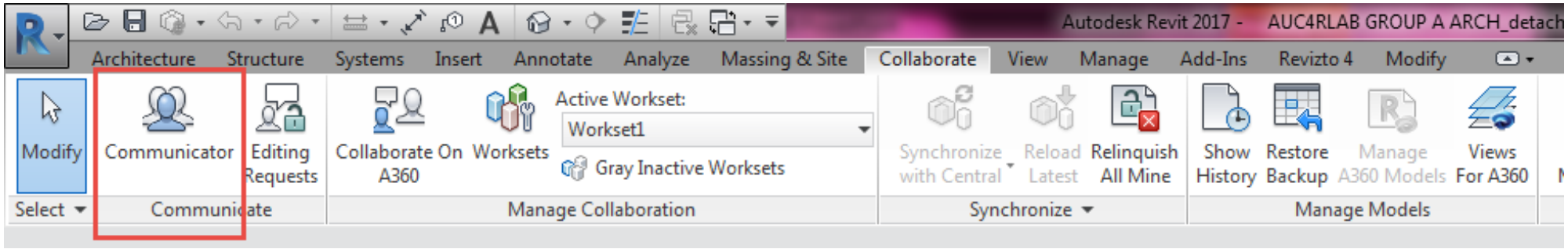


A360



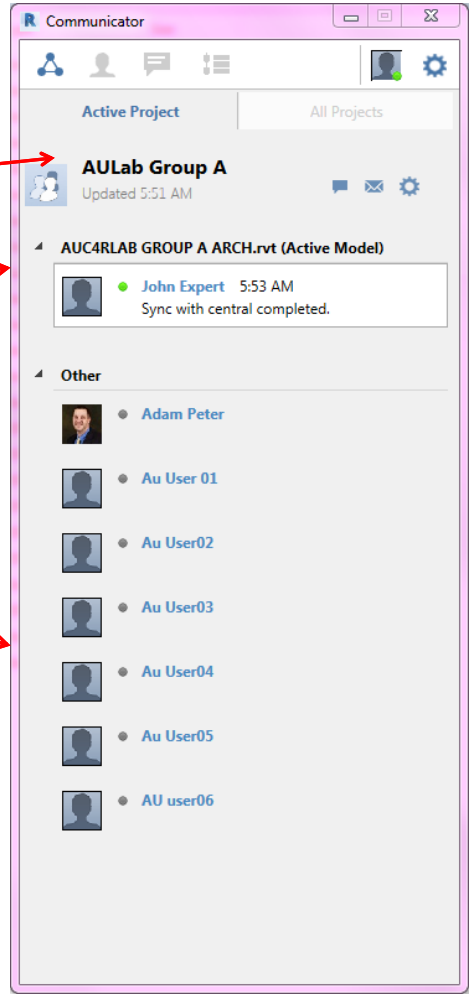
COMMUNICATOR

- Open the Communicator



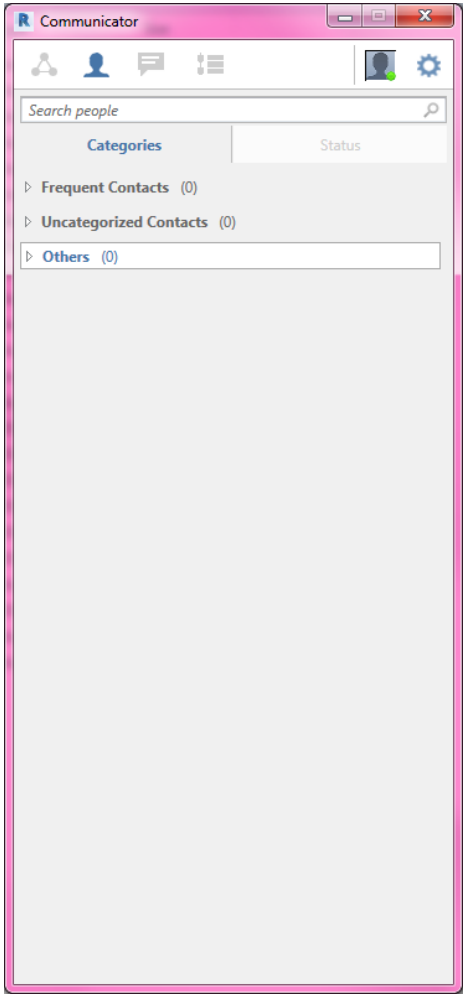
REVIEW USERS

- Users in your Project
- Users in other Models
- Other users



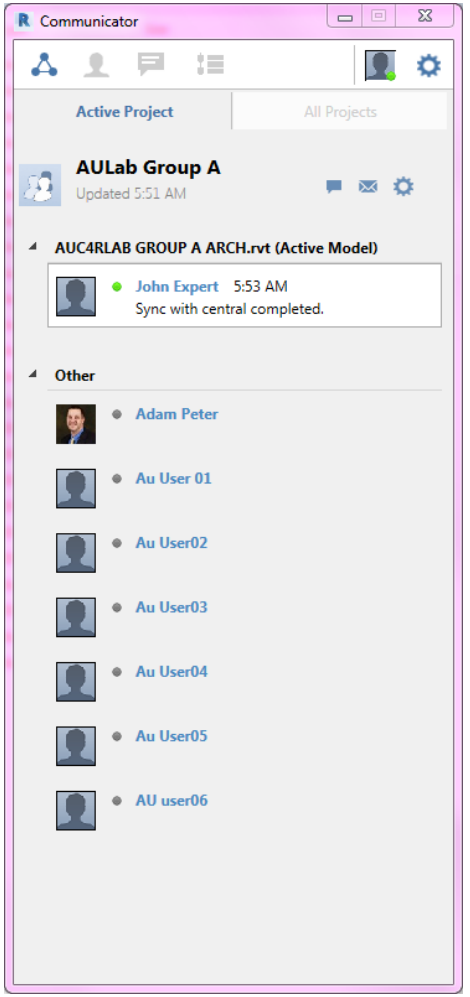
FAVORITES

- Save favorite contact



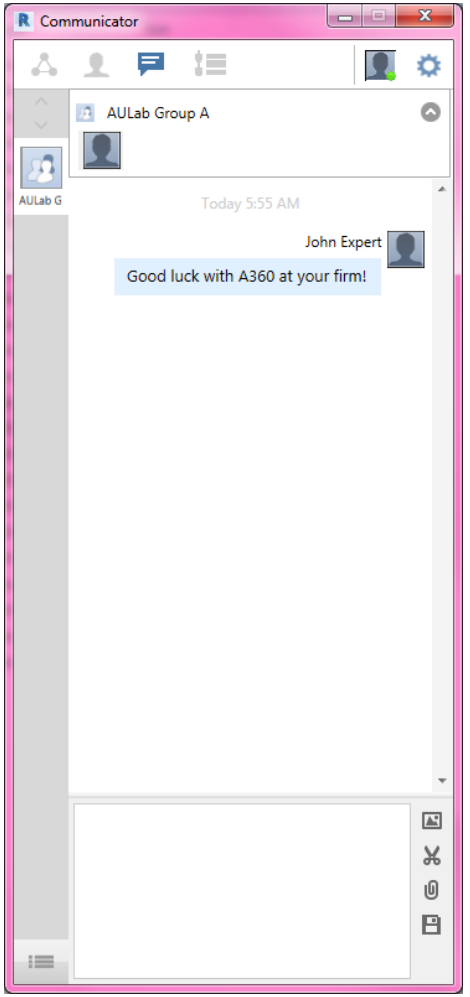
COMMUNICATE

- Send a message to your group members
- Be Nice



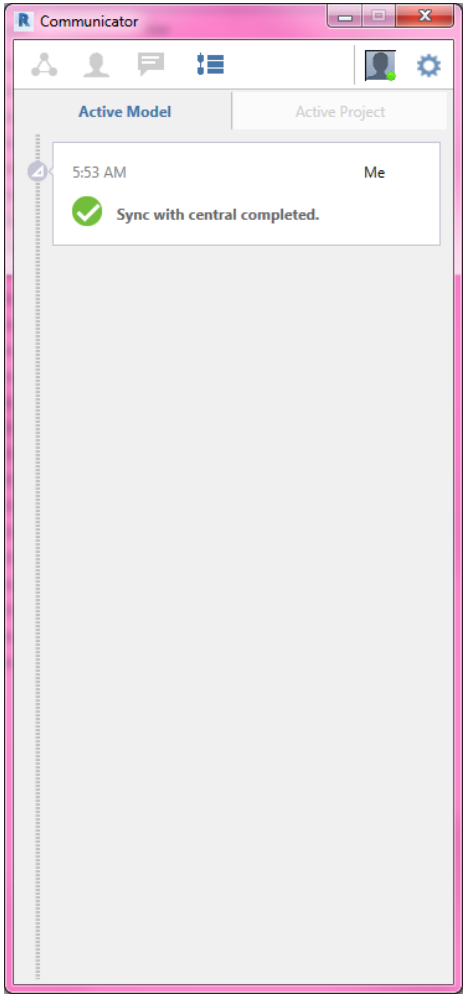
CHAT HISTORY

- Review chat history
- Send screencaps in chat



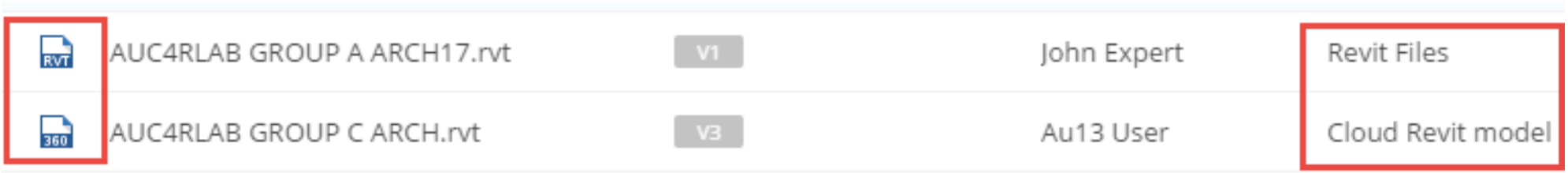
HISTORY

- Sync with central
- Review History



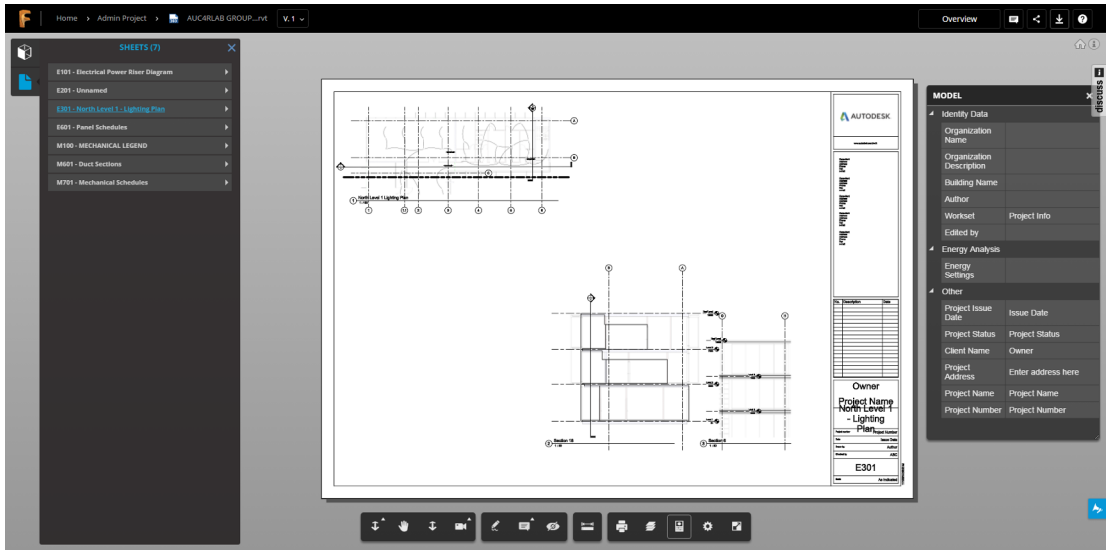
NOTICE THE DIFFERENCE

- Back to A360



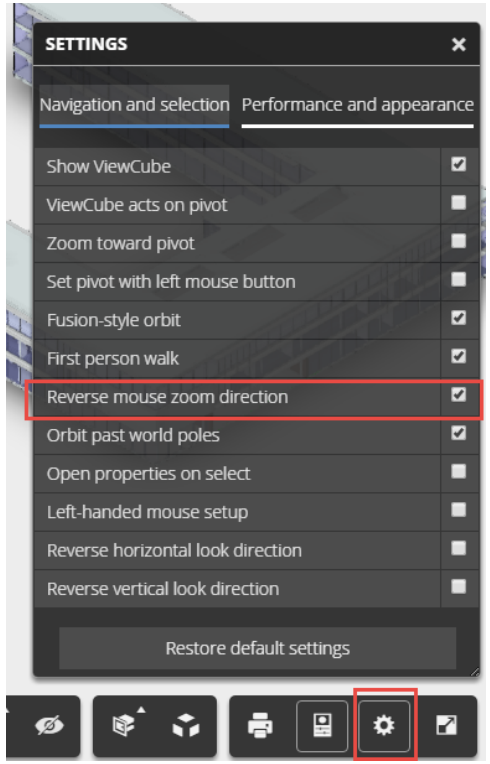
OPEN THE MODEL VIEWER

- Click on the model to open the viewer
- Review sheets
- Review 3D model

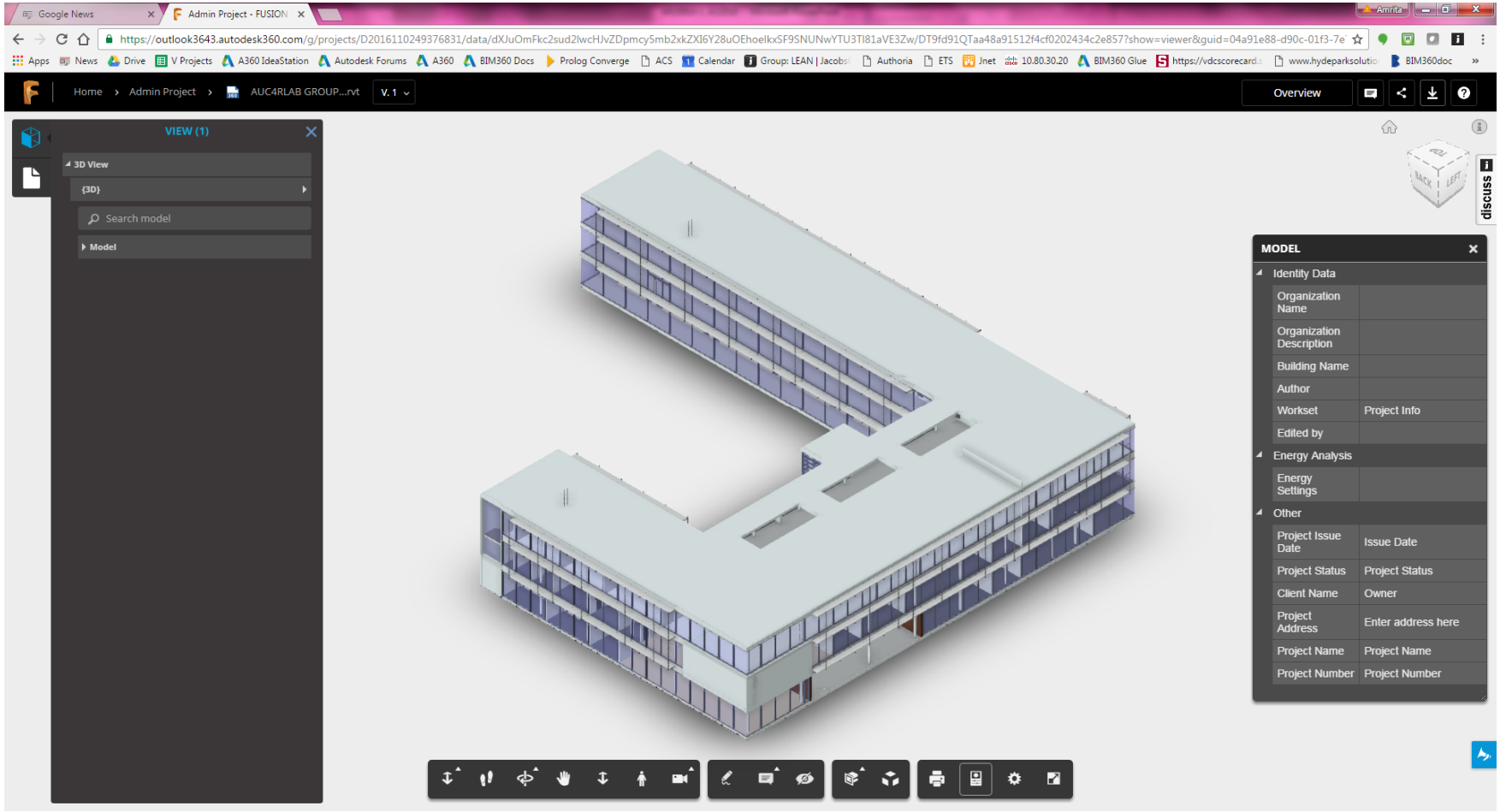


SETTINGS

- Change Mouse direction if needed

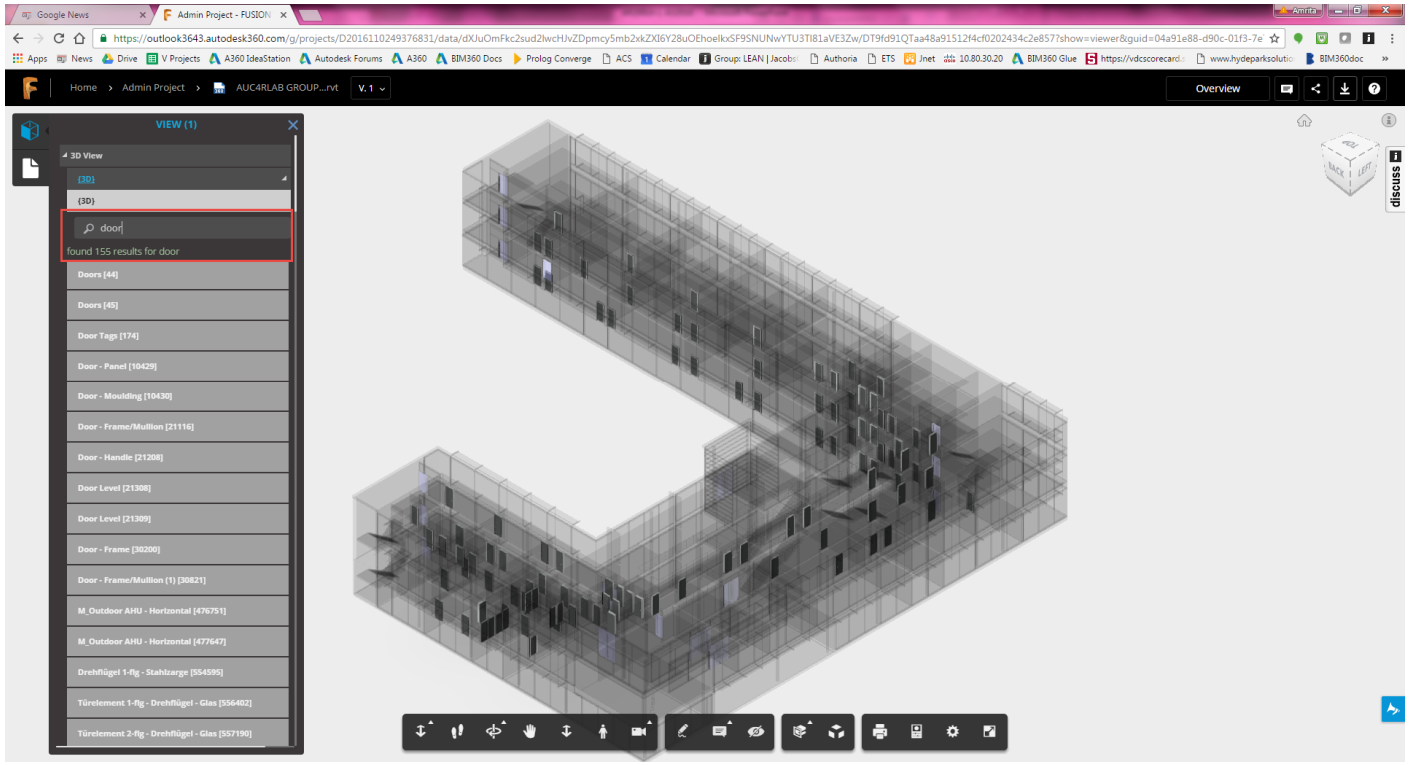


NAVIGATE THE MODEL ON A360

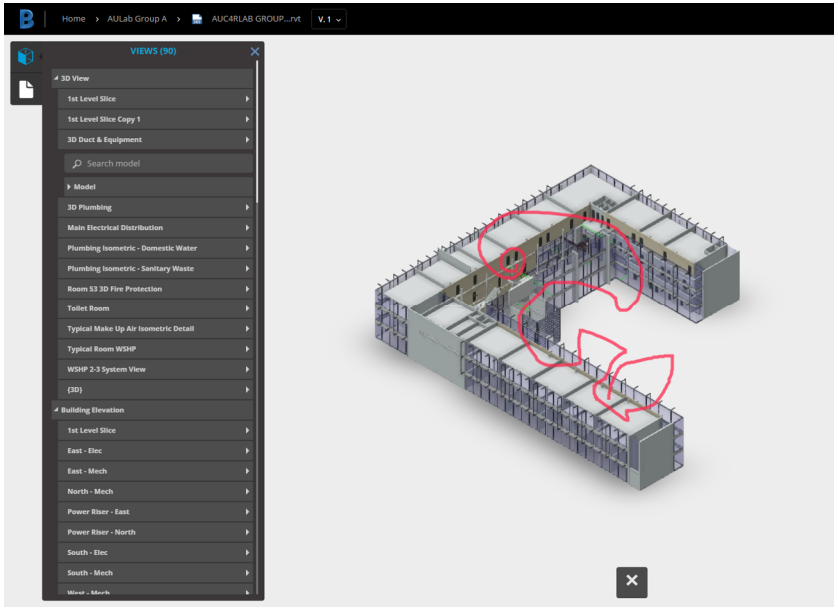


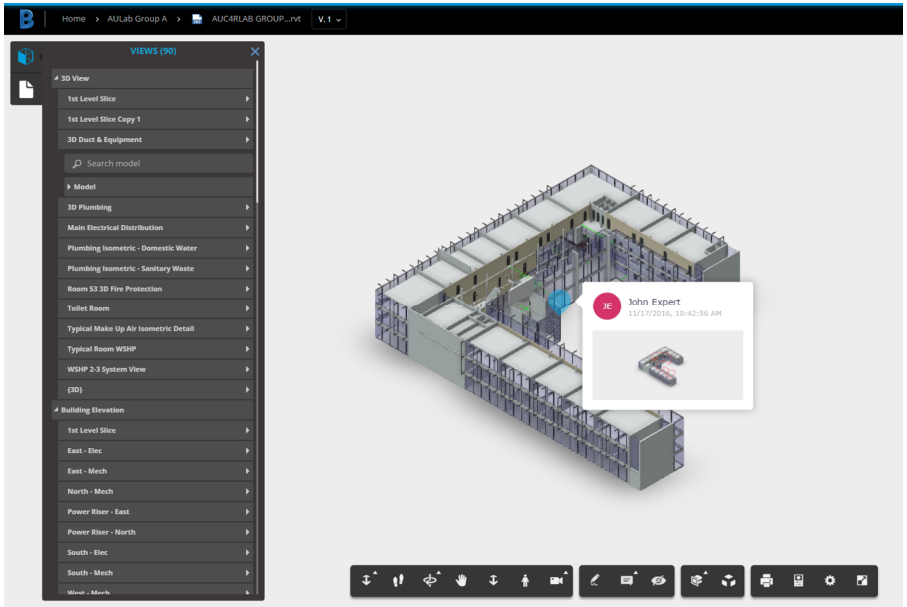
NAVIGATE 3D MODEL

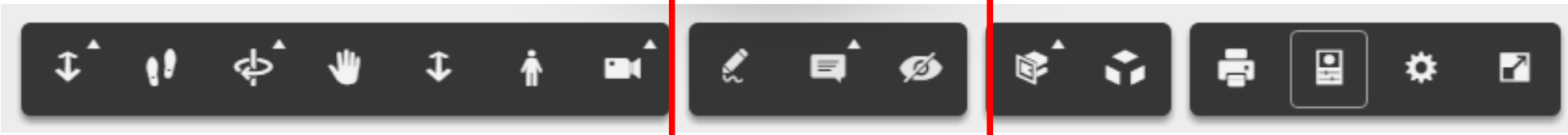
- Search Tool



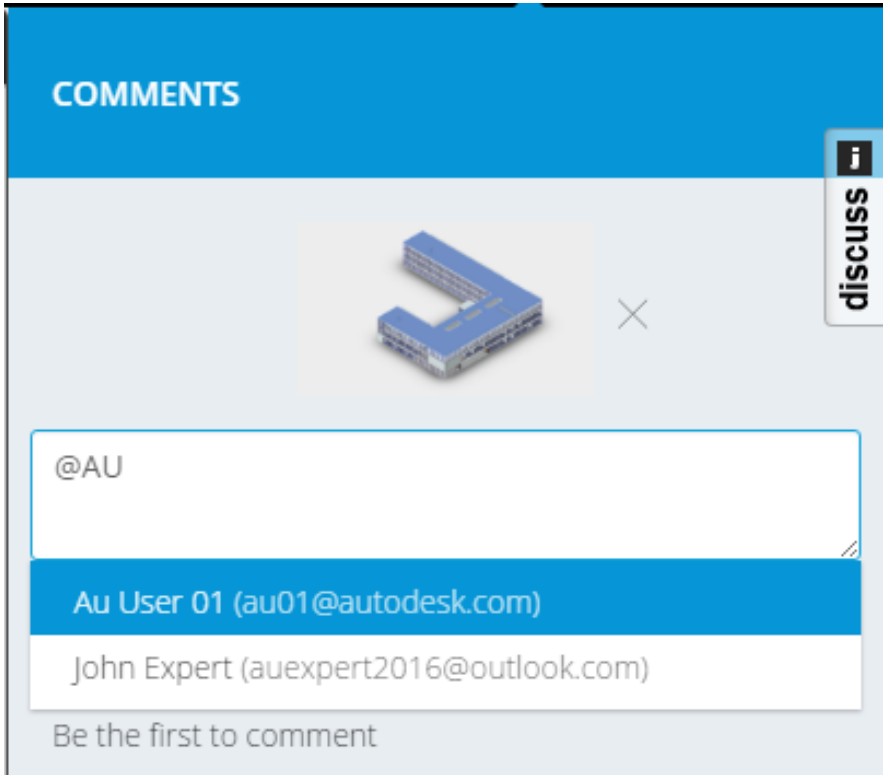
CREATE MARKUPS







TAG OTHERS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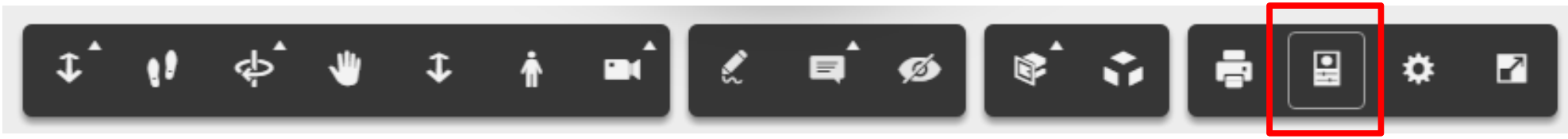

ANY QUESTIONS

AR20914-L and AR23960-L Repeat
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